



Our journey is about unity Our diversity is our strength Together, we are unstoppable



39th

BIENNIAL GENERAL ASSEMBLY

2022 - 2024



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Minutes of SANCA National BGA 18 May 2022

1. Welcoming and introductions

Rev. Smith opened the meeting and opened with a prayer and thanked all the BGA attendees and the guest speakers. Mr Ian Mann was thanked for his longstanding involvement in SANCA.

2. Guest Speakers

National Coordinator, Ms Adrie Vermeulen introduced Mr Gordon McDonald, the Director of the Durban Community Chest who is an expert in Governance Training. His Biography was presented to Chairpersons and to all attendees. Mr MacDonald presented as a Chief Governance Officer for NPO sector and emphasized the need for each organisation to be compliant when it comes to governance.

He addressed the following in his presentation:

- · Legal and Ethical requirements of the Management Board.
- Strengthened governance obligation to meet the planned objectives.
- Responsibility of the NPO towards allocated state funds.
- Office Bearers and Organization's compliance towards the NPO act 71 of 1997.
- Fiduciary responsibility and Risk Management by the Management Board.
- Identification, recruitment of skilled management Boards.
- Evaluation of the Management Board.

3. Unveiling of the Sanca National Art work wall mural

Nelmarie Oosthuizen explain in detail the meaningful message in the artwork which was sent to all the clinics to work on. She explained that it was a collective effort that symbolizes great team work, our values, our integrity, etc. SANCA is the key that is a gift to open doors for all who benefit from services provided by Sanca Clinics. The National Chairperson Rev Smith and National Treasurer Mr Jack Daya unveiled the artwork and cut the ribbon of the mural.

4. Mr Ian Mann

Mr Ian Mann presented the 2020 FLOPI strategy onwards. He lighted the approach and the reason for the strategy not changing. Rather that the annual action plans will change depending on the economic, political and other influences. Advised all affiliates to continue to align all their annual goals and plans with the FLOPI strategy.

5. Apologies and Attendance

Mr Marks Paxton -SANCA Vaal Triangle Mr Johan Barnard -Sanca Lowveld Mr Hezekiel Boloka - Sanca Limpopo Meera Socrow - Sanca Zululand Mrs Susan Theunissen - Sanca Newcastle Ms Faith Namathe from National DSD, Dr Nadine Harker- SANCA Western Cape



Attendees and apologies were recorded in the chat box. See Attendance and Apology Registers



None were noted.

7. Approval and notification of Minutes:

37th BGA minutes were adopted and approved.

8. Nominations for Executive Committee Office Bearers

Nomination item of the Sanca National Executive Committee was approved and adopted.

9. Chairpersons report

Rev Smith read the report and focused the challenged experienced by all clinics during Covid-he acknowledged and thanked our national and International partners like ISSUP, CADCA and the NDSD for their continued support. Rev Smith mentioned the upcoming Addiction Practitioners Forum scheduled the 1st & 2nd July 2022.

10. Treasurers Report

The report was read to all attendees and encouraged clinics to mobile their networks to register for the Addiction Practitioners forum. Mr Daya anticipated an increase the financial resources. All expenses were covered and SNO budget was approved. The budgets of the portfolios were is drafted and allocated until the end of the financial year end.

11. Sanca National Report

- Ms Adrie Vermeulen made a metaphor of the black swan regarding the opportunity to learn from all processes during Covid 19 pandemic.
- The main focus was the financial sustainability based on the FLOPI strategy by increasing income streams through training and development of funding proposals to raise funds.
- She highlighted the support services provided to SANCA affiliates such as:
 - Access to information being available on the intranet for affiliates.
 - o Coordination of Meetings both internal and external.
 - o Capacity building and training on governance for the Management Boards.
 - Directors' Forum online activities through the WhatsApp and presentations.
 - Online training opportunities for SANCAs such as SBIRT, HIV/Aids, Mental Health and Covid-19 in the workplace.
 - Effective management of Portfolio Committees, annual programs as well as campaigns was done through marketing and branding of campaigns.
 - Advocacy role has increased and representation of the affiliated in the media and publications as well as for funding of outpatient treatment by medical aids.
 - Alcoholism was on the increase during Covid-19, and treatment report was shared.
 - o 17 Monitoring & Evaluation of affiliates was conducted post Covid-19.





- National private and public sector partnership as well expansion of international partnerships was strengthened.
- Mrs Vermeulen honoured and remembered the Sanca staff and volunteers who
 passed on during Covid-19. She thanked the SANCA National Executive
 committee members, the SNO consultants, all the chairpersons and directors of
 the different SANCAs, their international and national partners for supporting
 and assisting Sanca National Office.

12. Appointment of Auditors

The Auditor, Mrs Fryer was elected and Mr Daya thanked them for their pro-bono services and for preparing the audited financial report.

13. Nominations for Executive Committee Office Bearers

Mrs Vermeulen led the elections and read out the nomination forms. Rev Jannie Smith was re-elected as national chairperson; Mr Daya as the national treasurer and new deputy chairperson, Mr Charles Ntsizi were appointed with no objection. Mrs. Sandra Pretorius was successfully voted to be the staff representative serving on the committee.

14. Long Service Awards

Rev Smith read all the names of staff and management board members of the SANCA Affiliates who served with commitment from 10 years, 15 years, 20 years, 25 years, 30 years, 35 years and 40 years and will receive their certificates.

15. Affiliation: New and Renewal of certificates.

The certificated will be sent to all affiliates.

...- - - - - 4.06.00

16. Dates for the next 39th BGA will be held in 2024 and confirmation will be sent out.

Meeting was closed at Ton	130		
Minutes approved on:			
Signed at	on the	_day of	 _2024



Rev. J. Smith: National Chairperson



Chairman's Report

REVEREND JANNIE SMITH

NATIONAL CHAIRPERSON

Slowly but surely, we are getting back to "normal" as far as our business is concerned. Covid-19 taught us that things can change in an instant and that we should be prepared for anything. We are planning and acting for the present and near future and make sure that everything we do has an impact on society. We are very proud of what we achieved over the past two years even with all the challenges we had to face. We had our second Addition Conference, and what a huge success! We are also planning a conference for 2025.

The partnerships with medical aids are constantly growing and many rehabs are eager to join the SANCA family. SANCA still is the preferred service provider for all the bigger medical schemes, thus enabling us to render services to a very large number of citizens. We also have questions about the new Medical Health Insurance (MHI) bill that was recently signed into law and exactly how it is going to impact on our services.

We strengthened our partnerships in the field of harm reduction, and this put us right there with the international focus on addiction treatment and prevention. Visiting our affiliates was, as always, a highlight for the National office and we are truly proud of all the great work that you are doing. We are truly proud of all the great work that SANCA does across the country, and we are growing our corporate look with the help of our "Blue Box" and in most cases, you know that you are at a SANCA facility when you enter the gates, giving the clientele the peace of mind that they will get the best service possible.

We are also thinking of all our affiliates that struggle with the current funding crises that Provincial DSD offices has created because of the slow processing and cutting of funding for the NPO sector. It is a shameful state of events, and we pray for the right outcome in due course.

We are in partnership with SIOC mining group to establish new services in the Northern Cape and Thabazimbi and would like to thank SIOC for the opportunity to establish services in these mining communities that are in desperate need for services and would never have had the means to create these services with their own resources.



International partnerships are still growing, and we have a huge amount of SANCA staff members joining the ISSUP Conference in Greece in June of this year. We will also present at this conference. We are very appreciative of our Coalitions that are working very hard through the CADCA initiative and would like to thank CADCA for the ongoing partnership that is constantly growing. We are also moving with this initiative amongst the Traditional Leaders in various provinces throughout the country.

On a local level, we would like to thank the Department of Social Development for their continued funding of SANCA. Thank you that we always can discuss challenges that we experience in the field of addiction, nationally as well as provincially.

None of this work would be possible without our staff at the National Office, you are the backbone of SANCA, and although you are few you are doing a great job! We have the highest appreciation for how you deliver service to us, the SANCA community, our funders, and partners on all levels.

Without local SANCA'S and their boards we would not exist, thank you for being the people giving those who struggle with substance use disorders new hope and alternatives to life.

We are looking forward to a bright future for SANCA and creating a ever larger footprint in all the outskirts of our country.





JACK DAYA TREASURER





Audited Financial Statements 1 April 2023 to 31 March 2024

South African National Council on Alcoholism and Drug Dependence

Trading as
SANCA NATIONAL
(Registration Number 006-218 NPO)
Annual Financial Statements
for the year ended 31 March 2023

Audited Financial Statements

in compliance with the Nonprofit Organisation Act of South Africa Prepared by: WILLIAM FRYER

Professional designation: CA (SA) Title: Chartered Accountant (SA) Date published: 17 October 2023



(Registration Number 006-218 NPO)
Annual Financial Statements for the year ended 31 March 2023

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(Registration Number 006-218 NPO)

Annual Financial Statements for the year ended 31 March 2023

General Information

Country of Incorporation and Domicile South Africa

Registration Number 006-218 NPO

Nature of Business and Principal Activities Council on alcoholism and drug dependence

Members Reverend J.L. Smith - Chairperson

J.R.K. Daya - Treasurer

Registered Office Wedge Gardens Treatment Centre

No 2 Whitney Road Whitney Gardens

Lyndhurst 2192

Business Address Wedge Gardens Treatment Centre

No 2 Whitney Road Whitney Gardens

Lyndhurst 2192

Bankers ABSA Bank Ltd

Tax Number 900338126

Chartered Accountant CA(SA) WILLIAM HENRY CHARLE FRYER

PO BOX 12721 DIE BOORD STELLENBOSCH WESTERN CAPE

7613

Nonprofit Organisation Secretary Everest Accounting and Consulting

LSP Industrial Park McColm Street Vanderbylpark Gauteng 1911

(Registration Number 006-218 NPO)

Annual Financial Statements for the year ended 31 March 2023

Members' Responsibilities and Approval

The members are required by the Nonprofit Organisation Act of South Africa to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements satisfy the financial reporting standards with regards to form and content and present fairly the statement of financial position, results of operations and business of the nonprofit organisation, and explain the transactions and financial position of the business of the nonprofit organisation at the end of the financial year. The annual financial statements are based upon appropriate accounting policies consistently applied throughout the nonprofit organisation and supported by reasonable and prudent judgements and estimates.

The members acknowledge that they are ultimately responsible for the system of internal financial control established by the nonprofit organisation and place considerable importance on maintaining a strong control environment. To enable the members to meet these responsibilities, the members set standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the nonprofit organisation and all employees are required to maintain the highest ethical standards in ensuring the nonprofit organisation's business is conducted in a manner that in all reasonable circumstances is above reproach.

The focus of risk management in the nonprofit organisation is on identifying, assessing, managing and monitoring all known forms of risk across the nonprofit organisation. While operating risk cannot be fully eliminated, the nonprofit organisation endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The members are of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss. The going-concern basis has been adopted in preparing the financial statements. Based on forecasts and available cash resources the members have no reason to believe that the nonprofit organisation will not be a going concern in the foreseeable future. The annual financial statements support the viability of the nonprofit organisation.

The annual financial statements have been audited by the independent auditing firm, WILLIAM HENRY CHARLE FRYER, who has been given unrestricted access to all financial records and related data, including minutes of all meetings of the members, the members and committees of the members. The members believe that all representations made to the independent auditor during the audit were valid and appropriate. The external auditor's unqualified audit report is presented on pages 6 to 7.

The annual financial statements set out on pages 8 to 19, and the supplementary information set out on page 20 which have been prepared on the going concern basis, were approved by the members and were signed on 26 October 2023.

The external auditor is responsible for independently auditing and reporting on the nonprofit organisation's annual financial statements. The annual financial statements have been examined by the nonprofit organisation's external auditor and the auditor's unqualified audit report is presented on pages 6 to 7.

The annual financial statements set out on pages 8 to 19, and the supplementary information set out on page 20 which have been prepared on the going concern basis, were approved by the members and were signed on 26 October 2023.

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Reverend J.L. Smith - Chairperson



J.R.K. Daya - Treasurer

(Registration Number 006-218 NPO)

Annual Financial Statements for the year ended 31 March 2023

Members' Report

The members present their report for the year ended 31 March 2023.

1. Review of activities

Main business and operations

The nonprofit organisation South African National council on alcoholism and drug dependence. There were no major changes herein during the year.

The operating results and statement of financial position of the nonprofit organisation are fully set out in the attached financial statements and do not in our opinion require any further comment.

2. Going concern

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

The members have given due consideration to the potential impact of the COVID-19 pandemic on the nonprofit organisation's ability to continue as a going concern. The members believe that the pandemic will have a temporary impact on the business activities. Not withstanding these short-term challenges the members are of the view that the nonprofit organisation has sufficient resources to continue as a going concern.

3. Events after reporting date

All events subsequent to the date of the annual financial statements and for which the applicable financial reporting framework requires adjustment or disclosure have been adjusted or disclosed.

The members are not aware of any matter or circumstance arising since the end of the financial year to the date of this report that could have a material effect on the financial position of the nonprofit organisation.

Impact of COVID-19

COVID-19 existed globally at the reporting date. COVID-19 in itself is not an event; however, the National State of Emergency and Lockdown are events, which occurred after the reporting date as a result of COVID-19. It was concluded that the declaration of COVID-19 as a pandemic is such a non-adjusting event. The impact of COVID-19 on accounting standards that require the use of forward-looking information (expected credit losses and goodwill impairment) was assessed based on information available as at 29 February 2020.

As the pandemic increases in both magnitude and duration, entities are experiencing conditions often associated with a general economic downturn, including, but not limited to, financial market volatility and erosion, deteriorating credit, liquidity concerns, further increases in government intervention, increasing unemployment, broad declines in consumer discretionary spending, increasing inventory levels, reductions in production because of decreased demand, layoffs and furloughs, and other restructuring activities. The continuation of these circumstances could result in an even broader economic downturn that could have a prolonged negative impact on an entity's financial results.

Government intervention appears to be slowing the spread of COVID-19 at different speeds in different countries. The severity will be influenced by the lockdown period and the easing thereof. It is anticipated that the COVID-19 pandemic may have a substantial impact on revenue countered by material reduction in expenses and therefore the residual impact on profitability for the year ending 28 February 2021 is not expected to be significant. It is, however, not possible to make an accurate estimate of its full financial effect for the year ahead as the virus's infection rate and impact on macro-economic conditions is uncertain.

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Annual Financial Statements for the year ended 31 March 2023

Members' Report

4. Members' interest in contracts

To our knowledge none of the members had any interest in contracts entered into during the year under review.

5. Borrowing limitations

In terms of the Memorandum of Incorporation of the nonprofit organisation, the members may exercise all the powers of the nonprofit organisation to borrow money, as they consider appropriate.

6. Members

The members of the nonprofit organisation during the year and up to the date of this report are as follows: Reverend J.L. Smith - Chairperson J.R.K. Daya - Treasurer

7. Secretary

The nonprofit organisation's designated secretary is Everest Accounting and Consulting.

8. Independent Auditor

WILLIAM HENRY CHARLE FRYER was the independent auditor for the year under review.

WILLIAM HENRY CHARLE FRYER

Chartered Accountant (SA) SAICA: 05051151
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Independent Auditor's Report

To the Members of South African National Council on Alcoholism and Drug Dependence

Opinion

I have audited the financial statements of South African National Council on Alcoholism and Drug Dependence set out on pages 8 to 19, which comprise the statement of financial position as at 31 March 2023, and the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the financial statements present fairly, in all material respects, the financial position of South African National Council on Alcoholism and Drug Dependence as at 31 March 2023, and its financial performance and cash flows for the year then ended in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Nonprofit Organisation Act of South Africa.

Basis for Opinion

I conducted my audit in accordance with International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the nonprofit organisation in accordance with the Independent Regulatory Board for Auditors' Code of Professional Conduct for Registered Auditors (IRBA Code) and other independence requirements applicable to performing audits of financial statements in South Africa. I have fulfilled my other ethical responsibilities in accordance with the IRBA Code and in accordance with other ethical requirements applicable to performing audits in South Africa. The IRBA Code is consistent with the corresponding sections of the International Ethics Standards Board for Accountants' International Code of Ethics for Professional Accountants (including International Independence Standards). I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the Members for the Financial Statements

The members are responsible for the preparation and fair presentation of the financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Nonprofit Organisation Act of South Africa, and for such internal control as the members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the members are responsible for assessing the nonprofit organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the members either intend to liquidate the nonprofit organisation or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate
 in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the nonprofit organisation's
 internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the members.
- Conclude on the appropriateness of the members' use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the nonprofit organisation's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the nonprofit organisation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the members regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

VILLIAM HENRY CHARLE FRYER	26 October 2023
W FRYER	
	PO BOX 12721
	DIE BOORD
Per: WILLIAM FRYER	STELLENBOSCH
DIRECTOR	WESTERN CAPE
hartered Accountant (SA)	7613

(Registration Number 006-218 NPO)
Financial Statements for the year ended 31 March 2023

Statement of Financial Position

Figures in R	Notes	2023	2022
Assets			
Non-current assets			
Property, plant and equipment	4	33	33
Other loans and receivables	_	220 000	-
Total non-current assets		220 033	33
Current assets			
Trade and other receivables	5	117 193	42 979
Listed investments	6	3 314 319	5 376 930
Cash and cash equivalents	7	55 875	21 391
Total current assets	-	3 487 387	5 441 300
Total assets	-	3 707 420	5 441 333
Equity and liabilities			
Equity			
Accumulated surplus	-	1 780 373	1 754 537
Liabilities			
Current liabilities			
Trade and other payables	8	1 927 047	3 686 796
Total equity and liabilities	-	3 707 420	5 441 333

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Financial Statements for the year ended 31 March 2023

Statement of Comprehensive Income

Figures in R	Notes	2023	2022
Revenue	9	6 427 495	5 807 513
Cost of sales	10	(5 351 210)	(4 107 545)
Gross surplus		1 076 285	1 699 968
Administrative expenses	11	(993 293)	(1 199 659)
Other expenses	12	(294 085)	(409 432)
(Deficit) / surplus from operating activities		(211 093)	90 877
Finance income	13	236 929	168 235
Surplus for the year	i de la companya de	25 836	259 112

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Financial Statements for the year ended 31 March 2023

Statement of Changes in Equity

	Accumulated	
Figures in R	surplus	Total
Balance at 1 April 2021	1 495 425	1 495 425
Changes in equity		
Surplus for the year	259 112	259 112
Total comprehensive income for the year	259 112	259 112
Balance at 31 March 2022	1 754 537	1 754 537
Balance at 1 April 2022	1 754 537	1 754 537
Changes in equity		
Surplus for the year	25 836	25 836
Total comprehensive income for the year	25 836	25 836
Balance at 31 March 2023	1 780 373	1 780 373

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Financial Statements for the year ended 31 March 2023

Statement of Cash Flows

Figures in D	Note	2023	2022
Figures in R	Note	2023	2022
Cash flows (used in) / from operations			
Surplus for the year		25 836	259 112
Adjustments to reconcile surplus			
Adjustments for finance income		(236 929)	(168 235)
Adjustments for (increase) / decrease in trade accounts receivable		(58 757)	6 959
Adjustments for (increase) / decrease in other operating receivables		(15 457)	163 848
Adjustments for increase in trade accounts payable		602	5 297
Adjustments for (decrease) / increase in other operating payables		(1 760 351)	521 019
Total adjustments to reconcile surplus		(2 070 892)	528 888
Net cash flows (used in) / from operations		(2 045 056)	788 000
Interest received		236 929	168 235
Net cash flows (used in) / from operating activities		(1 808 127)	956 235
Cash flows from / (used in) investing activities			
Purchase of other financial assets		1 842 611	(1 072 937)
Cash flows from / (used in) investing activities		1 842 611	(1 072 937)
Interest paid		15	(1)
Other inflows (outflows) of cash			1
Net increase / (decrease) in cash and cash equivalents		34 484	(116 702)
Cook and so the anticularity of heading in the same		24 204	120.003
Cash and cash equivalents at beginning of the year	-	21 391	138 093
Cash and cash equivalents at end of the year	7	55 875	21 391

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Financial Statements for the year ended 31 March 2023

Accounting Policies

1. General information

The South African National Council on Alcoholism and Drug Dependence was formed and operates in South Africa. The nature of its business is community counselling in alcoholism and drug dependency

The nonprofit organisation is incorporated as a Nonprofit Organisation and domiciled in South Africa. The address of its registered office is Wedge Gardens Treatment Centre, No 2 Whitney Road, Whitney Gardens, Lyndhurst, 2192.

2. Basis of preparation and summary of significant accounting policies

The financial statements of South African National Council on Alcoholism and Drug Dependence have been prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and the Nonprofit Organisation Act of South Africa. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of investment property, certain property, plant and equipment, biological assets and derivative financial instruments at fair value. They are presented in South African Rand.

The preparation of financial statements in conformity with the International Financial Reporting Standard for Small and Mediumsized Entities requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the nonprofit organisation's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in note 3.

The principal accounting policies applied in the preparation of these annual financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

2.1 Financial instruments

Loan to (from) group entity

This can include loans between holding entities, fellow subsidiaries, subsidiaries, joint ventures and associates and are recognised initially at fair value plus direct transaction costs.

The loan to group entity is classified as a debt instrument, and is initially measured at transaction price including transaction costs and subsequently measured at amortised cost using the effective interest method.

The loan from group entity is classified as a debt instrument, and is initially measured at transaction price including transaction costs and subsequently measured at amortised cost using the effective interest method.

Trade and other receivables

Trade receivables are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for impairment of trade receivables is established when there is objective evidence that the nonprofit organisation will not be able to collect all amounts due according to the original terms of the receivables.

Trade and other receivables are classified as debt instruments and loan commitments at amortised cost.

Other financial assets

Other financial assets are recognised initially at the transaction price, including transaction costs except where the asset will subsequently be measured at fair value.

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Financial Statements for the year ended 31 March 2023

Accounting Policies

Basis of preparation and summary of significant accounting policies continued...

Where other financial assets relate to shares that are publicly traded, or where fair values can be measured reliably without undue cost or effort, these assets are subsequently measured at fair value with the changes in fair value being recognised in profit or loss. Other investments are subsequently measured at cost less impairment.

Debt instruments are subsequently stated at amortised cost. Interest income is recognised on the basis of the effective interest method and is included in finance income.

Commitments to receive a loan that meet the conditions in paragraph 11.8(c) are measured at cost less impairment.

Cash and cash equivalents

Cash and cash equivalents includes cash on hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less. Bank overdrafts are shown in current liabilities on the statement of financial position.

Trade and other payables

Trade payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Levies in advance

Levies in advance are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Other financial liabilities

Other financial liabilities are recognised initially at the transaction price, including transaction costs except where the liability will subsequently be measured at fair value.

Where the fair value of other financial liabilities can be measured reliably without undue cost or effort, these liabilities are subsequently measured at fair value with the changes in fair value being recognised in surplus or deficit.

Debt instruments are subsequently stated at amortised cost. Interest expense is recognised on the basis of the effective interest method and is included in finance costs.

Other financial liabilities are classified as current liabilities unless the nonprofit organisation has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

Donor capital

Ordinary shares are classified as equity.

Equity instruments are measured at the fair value of the cash or other resources received or receivable, net of the direct costs of issuing the equity instruments. If payment is deferred and the time value of money is material, the initial measurement is on a present value basis.

2.2 Prepayments

Prepayments consist of various payments that have been made in advance for goods and services to be received in future. Prepayments are measured at amortised cost, and are derecognised when the goods and services to which the prepayment relate have been received.

(Registration Number 006-218 NPO)
Financial Statements for the year ended 31 March 2023

Accounting Policies

Basis of preparation and summary of significant accounting policies continued...

2.3 Revenue

Revenue is measured at the fair value of the consideration received or receivable. Revenue is shown net of value-added tax, returns, rebates and discounts.

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the end of the reporting period. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits associated with the transaction will flow to the entity;
- the stage of completion of the transaction at the end of the reporting period can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

When the outcome of transactions involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

The stage of completion of a transaction may be determined by a variety of methods, depending on the nature of the transaction:

- · surveys of work performed;
- services performed to date as a percentage of total services to be performed;
- the proportion that costs incurred to date bear to the estimated total costs of the transaction. Only costs that reflect services performed to date are included in costs incurred to date. Only costs that reflect services performed or to be performed are included in the estimated total costs of the transaction.

Interest income is recognised using the effective interest method.

Rental income from investment property that is leased to a third party under an operating lease is recognised in the statement of comprehensive income on a straight-line basis over the lease term and is included in 'other income'.

Dividend income is recognised when the nonprofit organisation's right to receive payment has been established and is shown as 'finance income'.

Royalties are recognised on an accrual basis in accordance with the substance of the relevant agreement.

2.4 Employee benefits

Employee benefits are all forms of consideration given by an entity in exchange for services rendered by employees or for the termination of employment.

Short-term employee benefits are employee benefits (other than termination benefits) that are expected to be settled wholly before twelve months after the end of the annual reporting period in which the employees render the related service.

Post-employment benefits are employee benefits (other than termination benefits and short-term employee benefits) that are payable after the completion of employment.

Other long-term employee benefits are all employee benefits other than short-term employee benefits, post-employment benefits and termination benefits.

(Registration Number 006-218 NPO)
Financial Statements for the year ended 31 March 2023

Accounting Policies

Basis of preparation and summary of significant accounting policies continued...

2.5 Government grants

Grants from the government are recognised at their fair value in profit or loss where there is a reasonable assurance that the grant will be received and the nonprofit organisation has complied with all attached conditions. Grants received where the nonprofit organisation has yet to comply with all attached conditions are recognised as a liability (and included in deferred income within trade and other payables) and released to income when all attached conditions have been complied with. Government grants received are included in 'other income' in profit or loss.

3. Critical accounting estimates and judgements

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

3.1 Critical accounting estimates and assumptions

The nonprofit organisation makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are addressed below.

3.1.1 Going concern

The going concern assumption is evaluated based on information available up to the date on which the Annual Financial Statements are approved for issuance by the Board. While there is widespread uncertainty regarding the extent of the financial impact of the COVID-19 global pandemic on the economies of the geographies in which the Group operates, primarily being South Africa, the going concern assumption was considered to be appropriate for the preparation of the Group's AFS for the year under review.

(Registration Number 006-218 NPO)

Financial Statements for the year ended 31 March 2023

Notes to the Financial Statements

Figures in R

4. Property, plant and equipment

Balances at year end and movements for the year

		Fixtures and	Office	Computer	Ē	Projectors &	i i
Reconciliation for the year ended 31 March 2023	Motor venicies	uttings	ednibment	ednibment	LIBrary	SEIII	lotal
Balance at 1 April 2022							
At cost	1	25	2	3	1	1	33
Accumulated depreciation	i.		•	1	ï	i	•
Carrying amount	1	25	2	3	1	1	33
Closing balance at 31 March 2023							
At cost	1	25	2	8	1	1	33
Accumulated depreciation	t	1		t	ï	ī	•
Carrying amount	1	25	2	3	1	1	33
Reconciliation for the year ended 31 March 2022							
Balance at 1 April 2021							
At cost	1	25	2	3	1	1	33
Accumulated depreciation	T	1	1	1		1	•
Carrying amount	1	25	2	3	1	1	33
Closing balance at 31 March 2022							
At cost	1	25	2	3	1	П	33
Accumulated depreciation	ı	1	1	1	1	1	•
Carrying amount	1	25	2	3	1	1	33

(Registration Number 006-218 NPO)
Financial Statements for the year ended 31 March 2023

Notes to the Financial Statements

	Figures in R	2023	2022
5.	Trade and other receivables		
	Trade and other receivables comprise:		
	Trade receivables	100 798	42 041
	Deposits	10 000	10 000
	Vat	6 395	(9 062)
		117 193	42 979
6.	Listed investments		
	Listed investments comprise the following balances		
	ABSA Money market investment	3 314 319	5 376 930
7.	Cash and cash equivalents		
	Cash and cash equivalents included in current assets:		
	Cash		
	ABSA - Current account & savings account	53 325	21 391
	Petty cash	2 550	
		55 875	21 391
8.	Trade and other payables		
	Trade and other payables comprise:		
	Trade creditors	23 376	22 774
	Emergency Fund	246 389	210 068
	Employee related provisions	76 487	39 388
	National fund liabilities	452 582	579 486
	Grants in advance - Govt	1 128 213	2 835 080
	Total trade and other payables	1 927 047	3 686 796

(Registration Number 006-218 NPO)
Financial Statements for the year ended 31 March 2023

Notes to the Financial Statements

9	Figures in R	2023	2022
9.	Revenue		
	Revenue comprises:		
	Affiliation fees	14 750	15 000
	CADCA income	249 355	360 895
	Funds - SNO salaries contribution	- 1	84 754
	Donations and Corporate funding	2 180 957	4 177 025
	Grants received - DSD	1 920 000	1 870 000
	Mentorship income	-	1 020
	Training academy	132 933	101 000
	Addiction conference	166 089	189 897
	Grants received in advance	1 763 411	(992 078)
	Total revenue	6 427 495	5 807 513
10.	Cost of sales		
	Cost of sales comprise:		
	Project costs	5 351 210	4 107 545
11.	Administrative expenses		
	Administrative expenses comprise:		
	Accounting fees	8 000	85 505
	Addiction conference fees	949 023	1 091 783
	Computer expenses	13 090	8 935
	Subscriptions	22 554	9 237
	Telecommunication	626	4 199
	Total administrative expenses	993 293	1 199 659
12.	Other expenses		
	Other expenses comprise:		
	Cleaning	11 952	11 635
	Consulting fees	9 000	-
	Employee benefit expenses	216 636	343 667
	Insurance	**	946
	Postage	-	2 111
	Printing and stationery	1 189	5 404
	Property related expenses		27 554
	Repairs and maintenance		20
	Travel - Local	55 308	18 095

(Registration Number 006-218 NPO)
Financial Statements for the year ended 31 March 2023

Notes to the Financial Statements

Figures in R	2023	2022
.,		

13. Finance income

Finance income comprises:

Interest received	233 349	161 450
Interest received from subsidiaries	3 580	6 785
Total finance income	236 929	168 235

14. Income tax expense

No provision has been made for taxation for the 2021 year as the company is excempt from tax in terms of Section 10(1)(d)(iv)(bb) of the Income Tax Act

15. Going concern

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

(Registration Number 006-218 NPO)

Annual Financial Statements for the year ended 31 March 2023

Detailed Income Statement

Figures in R	Notes	2023	2022
Revenue	9		
Addiction conference	,	166 089	189 897
Affiliation fees		14 750	15 000
CADCA income		249 355	360 895
Donations and Corporate funding		2 180 957	4 177 025
Funds - SNO salaries contribution		2=	84 754
Grants received - DSD		1 920 000	1 870 000
Grants received in advance		1 763 411	(992 078)
Mentorship income		17 <u>1</u>	1 020
Training academy		132 933	101 000
	_	6 427 495	5 807 513
Cost of sales	10		
Project costs	_	(5 351 210)	(4 107 545)
Gross surplus	_	1 076 285	1 699 968
	=		
Administrative expenses	11		
Accounting fees		(8 000)	(85 505)
Addiction conference fees		(949 023)	(1 091 783)
Computer expenses		(13 090)	(8 935)
Subscriptions		(22 554)	(9 237)
Telecommunication	_	(626)	(4 199)
		(993 293)	(1 199 659)
Other expenses	12		
Cleaning		(11 952)	(11 635)
Consulting fees		(9 000)	-
Employee costs - salaries		(216 636)	(343 667)
Insurance		.=	(946)
Management fees		::=	(27 554)
Postage		-	(2 111)
Printing and stationery		(1 189)	(5 404)
Repairs and maintenance		=	(20)
Travel - Local	-	(55 308) (294 085)	(18 095) (409 432)
		(294 085)	(409 432)
(Deficit) / surplus from operating activities	_	(211 093)	90 877
Finance income	13		
Interest received		233 349	161 450
Interest received from subsidiaries	Territoria de la companya della companya della companya de la companya della comp	3 580	6 785
	_	236 929	168 235
Surplus for the year	_	25 836	259 112

National Co-Ordinator's Report



ADRIE VERMEULEN SANCA NATIONAL COORDINATOR



It brings us great pleasure to welcome all chairpersons, directors, Heads of Services, staff, and friends of SANCA to this 39th Biennial General Assembly of SANCA National.

"Shaping the Future Together" is this year's BGA theme. This message is one of strength, solidarity, hope, and dedication within the SANCA Family.

In the filing cabinet of my predecessors, I discovered a priceless document: the SANCA standard operating manual.

This text finally revealed the rich history of SANCA National, and it was clear from the beginning that unity and togetherness were the golden thread. The Council of SANCA National was established to unify the treatment centers.

How do we navigate during the troubling times with the cut in subsidies and reliance on government for support and funding that has proven to be not only taxing but also unrealistic and unreliable?

As an NPO the very value of what we bring to the table is questioned as the government wants to take back services from the NPO sector. Substance abuse has been prioritised by government, but this only highlights the fact that political will influences and affects us all.

The first step in shaping our future is to realise "our journey is about unity".







In 1956, the SANCA National Council was established, marking the beginning of this unification. A crucial strategic planning meeting at Gold Reef City in 2003 that included all of the SANCAs set the tone for the new phase of change that followed 1994. As a result, eight portfolio committees were formed, and they now diligently work to standardize all programs, policies, and services. The introduction of uniform policies, preventative, and treatment programs guarantees the provision of quality services and shapes SANCA's corporate image. Examples include the HR manual, the SANCA National Affiliation and Membership policy, the Out-patient Treatment Manual, the Medical Manual, the Blue Box, and prevention and treatment initiatives.

The FLOPI (financial sustainability; leadership; offering; partnerships and impact) business strategy was then introduced in 2014 at a strategic planning session with Mr. Ian Mann from Gateway consultants. This plan was reevaluated for the 2020–2030 strategy after surviving the Covid–19 pandemic. We discovered that although your approach remains constant, we modify and adapt our plans of action to suit the circumstances at hand. This is true for addressing the current finance situation since, united, we can overcome any obstacle.



The basis that we as a group built during the previous 68 years will serve us well in the future, but once more, we find ourselves at a crossroads where a new strategy is required. Since the number of members of the portfolio committees has decreased over time, the first step in placing the portfolios under the SANCA National Office (SNO) as amended in the SANCA National Constitution. As the Gauteng crisis demonstrates, SNO's position as an advocate for the greater community has grown over the years. With a skilled workforce to support them, the shift to evidence-based prevention and treatment techniques is more crucial than ever. Joint venture agreements at the national level appear to be the best route to become authorities in our fields. This can only be achieved if we are a group stand together and focus on what we are good at. Marketing and public relations using social media is the most prominent in today's life to showcase our expertise but mainly to demonstrate our impact.



MORE CAN BE ACHIEVED TOGETHER!



MEET THE TEAM

Staff Members:

National Coordinator: Mrs. Adrie Vermeulen

National Community Developer and Trainer: Mrs. Clara Monnakgotla

Administrator: Mrs. Beryl Johnson

Consultants:

Bookkeeper: Mrs. Veni Govender National Trainer: Me. Thembi Msane

Programme Developer and Trainer: Nanette Minnaar Research and Data management: Mr. John Oliveira

SANCA National is proud to share our Achievements from 1 April 2022 to 31 March 2024 that is aligned with the FLOPI business strategy. SNO learned to embrace opportunities to the best of our abilities.

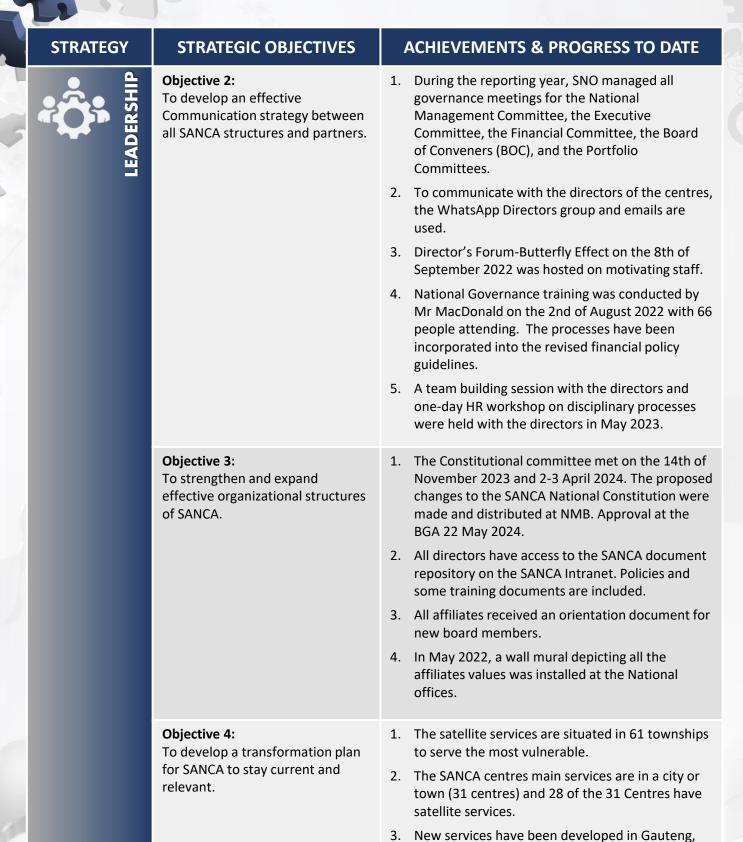




Objective 1: Increase fina

Increase financial sustainability of the SANCA National Office by developing a sustainability plan to secure other sources of funding.

- 1. SNO has been very fortunate that the NDSD funding was extended for another three years from 2024/2026 to mentor 27 emerging organisations in 9 Provinces.
- The current NDSD project is in it's final year to monitor treatment services in South Africa. The M&E process has been reviewed and the instruments will be made available online.
- 3. Over the two years, we were involved in national funding contracts in partnership with SANCA members and other national partners such as the DGMT in Northern Cape and in the Free State. SANCA TADS and SANCA Aurora was part the research in year one. The Aware.org national contract has been extended for a third time and 17 SANCA Centres are part of the I-CAN Early Intervention Programme. The SIOC-CDT project assisted with the opening of the Thabazimbi office that was launched on the 15/03/2024 and the Kuruman office on the 02/11/2023.
- 4. The Addiction Practitioners Forum was hosted from 1-2 July 2022 and 190 attendees participated.
- 5. Addiction 2023 Online conference was hosted from the 28-29 June 2023.
- Online smoking cessation programme called #Quit has been developed for SNO and this will assist to generate income. This programme is being redesigned for online. A demonstration has been developed.
- 7. Stop-smoking-start-breathing programme developed, and occupational nurses trained for a mine in Mpumalanga on behalf of SANCA Witbank in January 2023.
- 8. The POP course for professionals was updated and adjusted for online trainings.





country.

the Northern Cape, KZN, and the Western Cape thanks to the dedication of the SANCA Affiliates.

Oliefantshoek, Kuruman and Thabazimbi due to funding received from SIOC-CDT to transform services and increase access to services in these under resourced areas in the Northern Cape and

5. This expands SANCA's reach, making it the largest prevention and treatment organization in the

4. Three new sites were established in



RATEGY STRATEGIC OBJECTIVES

ACHIEVEMENTS & PROGRESS TO DATE



OFFERING

Objective 5:To increase the advocacy role of SANCA National.

- National's advocacy role has grown, and the organization is now recognized as a leader in the sector. SANCA is listed as an expert in our industry on the SABC website database, and we are approached for any comments or interviews. SANCA was featured on 6 popular TV shows; 16 radio interviews and 2 print media articles.
- 2. KYH radio ads were translated into all languages and aired on local radio stations during SANCA week.
- 3. SANCA National has been asked to speak at a number of webinars and conferences, such as (ATIM Beta) Africa Centre for Tobacco Industry Monitoring and Policy Research (31/08/2022); GBV Summit: SNO asked to co-facilitate a "clinic" on GBV and SUD from (1-2 November 2022); A presentation was done on evidence-based treatment programmes at the Virtual Anti-Substance Abuse Multi-Stakeholder Engagement with the Gauteng Social Development, MEC Ms Mbali Hlophe (10/11/2022); CDA Summit in 2023; the MIRROR conferences over the last three years; NPO working group on Terrorism; etc.
- Medical aid meetings are being attended as it is time for tariff negotiations with KeyHealth, BestMed, Profmed, Discovery, Momentum and 3 Sixty degree representing 47 medical aid schemes.
- 5. All events and International days like Human rights month; Easter and Christmas campaigns; FASD; Overdose Awareness day; Ocsober; Women's Day; Movember; the Addiction Conference, the RBS project in Alexandra, and the KYH pages have been shared on Facebook, LinkedIn, and Twitter. Throughout the two years, nearly 30,000 people were reached.
- 6. Inputs into legislation is provided by SNO and we were invited to be part of the Substance Bause Policy work group in January 2024 to highlight the concerns raised on behalf of the SANCAs.
- 7. Three online meetings were held with the Gauteng SANCA regarding the funding crisis. A letter was sent to the HOD for assistance on the 12/04/2024 without any response. Then a joint press release was sent out on the 05/05/2024 and we received some media coverage. A picketing was held on the 17 May 2024 at GDSD offices n JHB.
- 8. NACOSS Meetings are hosted my Mrs Vermeulen where the interests of SANCA is presented.





STRATEGIC OBJECTIVES

Objective 6:

To negotiate with all International and National partners to protect and promote the needs of SANCA Affiliates.

ACHIEVEMENTS & PROGRESS TO DATE

- 1. ISSUP Abu Dhabi conference 12th to 16th May 2022 (CADCA sponsored 4 Coalition Members – Mandlanzini Community Coalition, Eldorado Park Community Chain, Anti-Drug Coalition of Westenburg, and Thembekile Msane.
- 2. CADCA Mid-Year Conference 16-19 July in Orlando, USA was attended by Terrence Makananisa and Adrie Vermeulen. South African Coalition Strategy emanated from discussion with Mr Siervo and put into action for participation of Sanca Clinic Directors.
- 3. CADCA Mid-Year Training Institute was attended by Mrs Monnakgotla and Me Msane in Dallas Texas in 2023.
- 4. Scenery Park Unforeseen death of the 21 minors at the Enyobeni Tavern on the 26th June 2022. New Waves Coalition under Buffalo City Coalition was visible on the ground. SNO team visited Sanca CEC and the area on the 21st to the 23rd of July 2022 and identified a need for interventions. Intervention in terms of Trauma Debriefing Training for Coalition Chairpersons, Orientation of the Buffalo City Coalition and a Circle Dialogue was conducted from the 24th -26th August 2022. Action plans are drafted for further engagement with stakeholders. The Model has been presented to CDA strengthening the partnerships and updates submitted to them and CADCA.
- 5. A 5-year National Coalition Strategy developed and presented to the Community Development Portfolio members and Cadca Vice President Mr Eric Siervo and Ms Irina Green on the 12th September and on the 17th October 2022.
- 6. A survey was sent to all directors to complete on the activeness of their municipalities and LDACs in their areas of operation in September 2022.
- 7. CADCA Training of Leaders 2 was held in Durban on the 25 to 31 March 2023.

Objective 7:

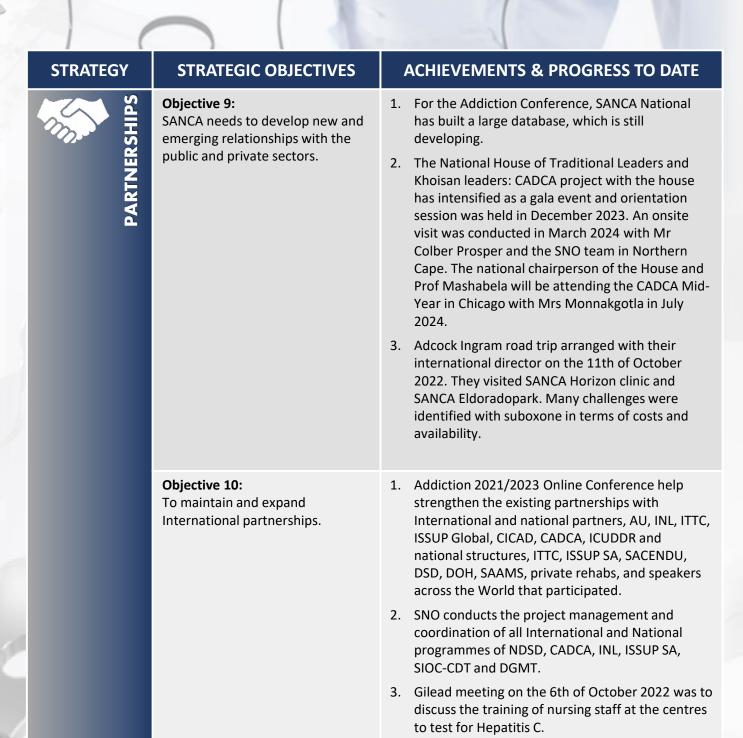
To monitoring, evaluate, support and mentor SANCA Affiliates.

- 1. SANCA National, with the help of Rev Smith and Mr Daya (during the KZN visits), was able to visit 17 SANCA Affiliates.
- 2. SANCA National EXCO members met with local SANCA Boards such as SANCA Thembisile; SANCA Eastern Gauteng; SANCA Soweto and SANCA Limpopo; SANCA TADS to resolve conflicts and misunderstandings over the last two years.

(continues on next page)



1	STRAILGY	STRATEGIC OBJECTIVES	ACHIEVEMENTS & PROGRESS TO DATE
	OFFERING		3. SNO held three orientation sessions with new directors/centre managers for SANCA Nongoma, SANCA Kuruman, SANCA TADS, SANCA Witbank and SANCA NKZN from 18/10/2023 and 13/11/2023.
			 Governance training on board recruitment to the staff of SANCA Thembisile was conducted by Mrs Monnakgotla. They were assisted with the AGM and eventually the board elections and handing over on the 19/02/2024.
			 Mrs Monnkagotla and Rev Smith attended the DSD meeting regarding SANCA Soweto's board and assisted them with the selection and AGM in March 2024.
			6. The governance recruitment training was provided to SANCA Eastern Gauteng staff and board members on the 19/10/2023 and the board selection was completed in March 2024.
	•		7. SANCA TADS governance training was completed on the 18/05/2024.
		Objective 8: To provide capacity building and Training opportunities for SANCA Affiliates and external partners.	1. Addiction Practitioners Forum: Thank you to all the SANCA centres that participated in the APF from the 1-2 July 2022. It was a very practical session with a case study flowing through the various topics. Sadly only 191 people attended.
			 SNO staff continues to support all the affiliates remotely and in person. Continuous open communication and involving them in National projects for growth and development.
			3. It was AGM time and SNO tried to support where possible by attending in person, such as SANCA Horizon, SANCA Vaal triangle, SANCA CEC, SANCA Elim Clinic, Sanca Aurora and SANCA Central Rand.
	•		4. Continuous update on the contact list.
			 WhatsApp helpline to continue to be a remote client feeder for affiliates as well as addressing general enquiries
			 Submission and response to the South African Human Rights Commission on the position of SNO and its affiliates in assisting Ms Lindi Zantsi of Zwelethemba Community in the Western Cape.
F	UTURE TOCK		 Creative minds workshops for SANCA prevention and treatment staff have been arranged monthly starting from 7 July 2022. Very good feedback has been received from the staff.
			8. Healing trauma workshop was developed and staff of SANCA CEC were trained on the programme.

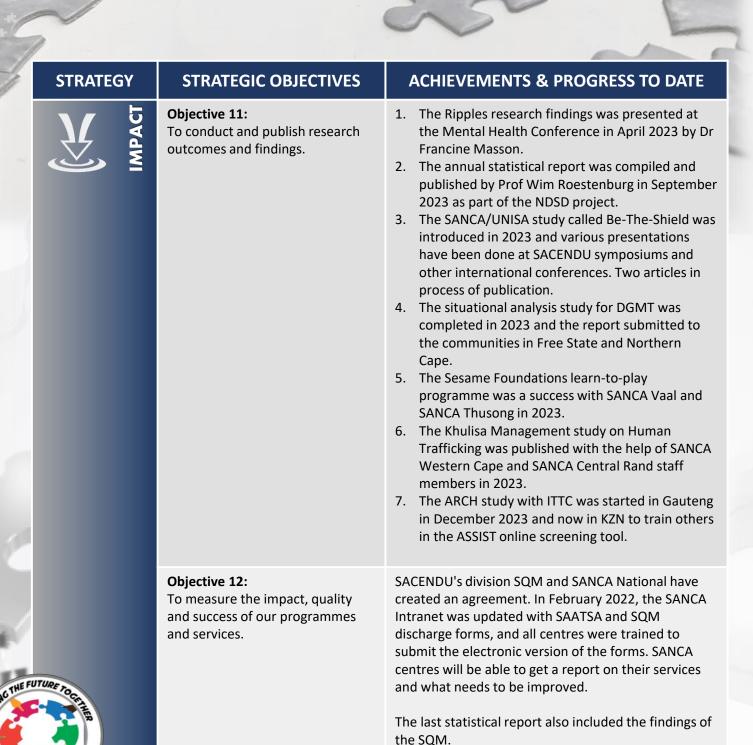


4. CADCA has also sponsored two SNO staff and Mr Makananisa for the ISSUP Greece on TOT from

5. ISSUP Global sponsored Mr Weimann and Mrs Vermeulen for the ISSUP Greece conference as

24-28 June 2024.

well in June 2024.





GRATITUDE WALL

- We appreciate the SANCA Executive Committee's steady and strategic leadership.
 This enables SNO to expand and take reasonable risks to accomplish SANCA's
 overall business goal. Thank you, Rev Smith and Mr Charles Ntsize, for the long road
 trips to the Centers and for sacrificing your personal and professional time, which is
 the most valuable resource we have. Special mention to Mrs Sandra Pretorius that
 served as a staff representative on the EXCO, we appreciate your care and guidance.
- Thank you, SNO team, you are the Best-of-the-Best, and we appreciate all the long hours, your ability to navigate complex collaborations with funders, your constant support for one another, and your willingness to go the additional mile.
- Mrs Veni Govender, Mrs Nanette Minnaar and Mr John Oliveira, members of a powerful support team of consultants that we would like to acknowledge and appreciate.
- Without the relationships with the SANCA Affiliates, SNO would not be able to achieve all of the project outcomes due to our limited personnel composition. SNO is grateful to the 17 SANCA Centres that participate in the I-CAN project; to SANCA Aurora and SANCA TADS for the DGMT study; to SANCA Elim Clinic for the hosting of the NMB and training sessions in May 2023; to SANCA CEC for lending Mr Weimann to us for the marketing portfolio and the ISSUP work.
- We appreciate our positive relationships with all the directors that help us with lastminute requests for presentations, interviews, or attendance at other meetings or events. Thank you for the chats and just sharing with each other.





- We appreciate the support of every director, staff member, and presenter for the Addiction 2023 Online Conference. Mrs Denise de Beer and Mr Roger Weimann, who served as session leaders or presenters for the conference, deserve special recognition. Also to the Eldoradopark Coalition for being part of the conference, thank you Roxanne Dickinson.
- SANCA is the custodian of the ISSUP SA Chapter, and we are proud of Mr Roger Weimann for all ISSUP Global and ISSUP SA's accomplishments.
- Thank you to all the portfolio conveners and committee members for contributing your knowledge to realize the business strategy. Juggling so many balls in the air is difficult, and we recognize that it requires effort and time away from your own organizations. This is not going ignored, and we appreciate this and realise that you are acting in the best interests of SANCA.
- We'd like to thank all the chairpersons and provincial delegates for their efforts and advice at provincial and national management board meetings.
- A particular thank you to Mrs Marina de Lange from SANPARK, who served as the convener of the Community-development portfolio and a member of the Treatment Portfolio for many years. In our hearts and minds, we shall always remember you and rest week now with your retirement.
- We also had to say goodbye to Dr Sipho Mathe as he retired, and we want to thank him for his many years of service at SANCA Nongoma and at SANCA National.
 Ngiyabonga hamba kahle tata Mathe.
- All our international and national partners for their ongoing support of SANCA National with the second Addiction 2023 Online Conference.
- The National Department of Social Development for financing SNO as well as the sensitive guidance you offered.
- The general public for using the SANCA WhatsApp line, phone calls, and emails to ask for help; and
- We acknowledge the bravery of our clients and their families in choosing SANCA for their new life.

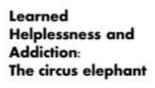
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Adrie Vermeulen National Coordinator



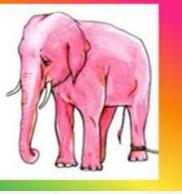
CREATIVE MINDS WORKSHOPS





Adrie Vermeulen 25 October 2022











The SANCA National Constitution

1. THE ORGANISATION

1.1 NAME

The name of the organisation is SOUTH AFRICAN NATIONAL COUNCIL ON ALCOHOLISM AND DRUG DEPENDENCE, also registered as SANCA NATIONAL and hereinafter referred to as SANCA National.

1.2 AREA OF OPERATION

The primary area of operation and fundraising of SANCA National shall be the Republic of South Africa. SANCA National shall have the right to solicit funds beyond the borders of the Republic of South Africa.

1.3 LEGAL STATUS AND POWER

SANCA National shall have all such powers as are necessary for the carrying out of any and all of its aims and objectives and functions.

- 1.3.1 SANCA National is and shall continue to be a distinct and separate legal entity with the power to acquire, to hold and to alienate property of every description whatsoever and with the capacity to acquire rights and obligations and having perpetual succession.
- 1.3.2 SANCA National is and shall be a juristic person and can act and be acted against in its own name.
- 1.3.3 The property and funds of SANCA National vest in SANCA National as a juristic person and no member of SANCA National, nor any Board or Committee member shall be liable for the debts of SANCA National.

1.4 PROPERTY

All property, funds and assets of SANCA National shall be registered and administered in the name of SANCA National.

1.5 SANCA CORPORATE IMAGE

The name SANCA, the symbolic logo and corporate colours of blue, silver and black on white have been registered with the State Bureau of Heraldry and may only be used by full members of SANCA while they retain valid membership.





2. VISION, MISSION AND OBJECTIVES

2.1 VISION

SANCA National is a registered non-profit organisation which has as its vision is to be the leading organisation in the prevention and treatment of substance use disorders in South Africa.

2.2 MISSION

- To develop, consolidate and sustain evidence-based substance use disorder prevention and treatment services in South Africa through active partnerships with governments and other stakeholders.
- To facilitate and co-ordinate development, expansion and sustainability of evidence-based substance use disorder services in South Africa.
- To provide mentorship, guidance, support, training and consultancy services to affiliates, towards maintaining of SANCA National standards.
- To influence policy formulation, to lobby and align SANCA National with the initiatives towards safer communities.
- To strengthen the corporate image of SANCA National through effective marketing, stakeholder engagement, and compliance and adherence to all applicable legal requirements.

2.3 OBJECTIVES

- To address substance use disorders through the provision of specialised, accessible and
 affordable developmental, prevention and treatment services to all the people of South Africa,
 thereby enhancing the quality of life and restoring the self-respect and dignity of persons
 affected by alcoholism and drug dependence.
- To as far as is possible and practical, make available to and share its expertise and specialized knowledge and services with all interested parties, nationally and internationally.
- To provide and monitor membership accreditation to SANCA Affiliates.
- To standardise all services provided by SANCA Affiliates.

3. FUNCTIONS

SANCA National shall through its Local, Provincial and National structures, endeavour to achieve its vision, aims and objectives through the fulfilment of its functions through the use of standing committees and ad-hoc committees at the discretion of SANCA National Executive Committee.

4. NON-PROFIT DISTRIBUTING CHARACTER

4.1 The income and property of SANCA National shall be used solely for the promotion of its stated objectives. The members and the office-bearers shall have no rights to the property or other assets of SANCA National solely by virtue of them being members or office-bearers. No portion of the income or property of SANCA National shall be paid or distributed directly or indirectly to any person other than in the ordinary course of undertaking any public benefit activity, or to any member of SANCA National or Management Committee, except as:

- Reasonable compensation for services actually rendered to SANCA National.
- Reimbursement of actual costs or expenses reasonably incurred on behalf of SANCA National.
- According to the Non-Profit Organisations Act of 1997, should services of a Fundraiser be retained for the collection of contributions, the expenses (remuneration and/or commission included) may not exceed 40% of the total turn-over of the collection.



SANCA National offers the following criteria and levels of membership:

5.1 FULL MEMBERSHIP

Any registered organisation as an NPC or NPO or registered as a company, must furthermore be registered with the Department of Social Development as a treatment centre as per the Prevention and Treatment of Substance Abuse Act 70 of 2008. This organisation must provide services in accordance with the vision, aims and objectives of SANCA National, may apply for full membership as per the SANCA National Membership and Affiliation Policy. It is subject to compliance to the criteria, terms and conditions and ratification by the National Management Board. An official agreement will be signed by the National Management Board and the applicant upon commencement of a 3-year term membership. Membership is subject to review upon renewal every 3 years. The levels of membership are:

5.1.1 Level 1 Membership -

Members with medical treatment, Psychiatric and Psychological services.

- Adult and /or Youth In-Patient treatment centres including detoxification facility and/or psychiatric and psychological services with a minimum of 21 days by a multi-disciplinary team.
- Outpatient with medical detoxification component facility and/or psychiatric and psychological services
- Day care patient treatment centre with detoxification facility and/or psychiatric and psychological services
- Training and development services.
- Community Development and prevention services.

5.1.2 Level 2 Membership have 3 of the following service.

Community-based/Out-patient treatment centre without psychiatric services or detoxification registration.

- Halfway House Services Adult and /or Youth In-Patient treatment centres without detoxification
- Community Based service
- · Outpatient without medical detoxification component
- Prevention
- Training
- Community Development

5.1.3 Level 3 Mentee Membership without full membership status

- Mentee Membership as stipulated in 5.2.
- Any registered organisation with the same vision, aims and objectives of SANCA National.





5.1.1 Emerging Organisations/Centres

The term Emerging organisation refers to local constituted organisations providing services in the field of substance use disorders. These organisations shall be registered as emerging until they comply with the set of requirements for full membership. Such an organisation will be under contracted mentorship of a full memberNational Office until such a stage where the National Management Board ratifies its status to full membership with cost implications. Mentee registration is temporary and should the organisation not reach the required conditions within the contracted period, the organisation will be deregistered and will have to re-apply and re-negotiate a contract with a mentor.

The mentee organization will maintain its registration as NPO or other registration while being mentored. It will continue to be a separate legal entity with all such powers necessary to carry out all of its aims, objectives and functions.

5.1.2 Full members no longer meeting the set of requirements for full membership Such an organisation will have to submit themselves with cost implications (as will be negotiated through the National Office), to a contracted mentorship of a full member/National Office until such a stage where the National Management Board ratifies its status to full membership.

5.3 HONORARY LIFE MEMBERS

The National Management Board may approve any individual who has rendered meritorious services to SANCA National and who has been nominated for honorary life membership.

5.4 CORPORATE MEMBERSHIP (Funders/International/National Partners)

Any individual or organisation which shares in and furthers the aims and objectives of SANCA National in any tangible manner may be invited by a full member and / or the National Management Board to become a corporate member.

5.5 PATRON

The National Management Board may approve an individual of nationally acknowledged stature who has been nominated for patron and who has accepted the position.

6. THE STRUCTURE OF SANCA NATIONAL

6.1 LOCAL LEVEL

- 6.1.1 Full Members shall represent the first level in the structure of SANCA National.
- 6.1.2 Full Members shall be vested with the overall responsibility of implementing the vision, aims and objectives of this Constitution at local level.
- 6.1.3 Full Members shall have their own Constitution, Domestic Rules and Regulations which shall comply with the provisions of this Constitution.
- 6.1.4 Full Members shall have a Management Committee that shall consist of:
- · Volunteer Members representative of and drawn from the local community(ies), and
- A minimum of one but up to a maximum of two staff members (one of whom will be the Director or Head of Service) with voting rights.
- 6.1.5 Where there is conflict of interest, such members shall recuse themselves.
- 6.1.6 SANCA members within each Province shall appoint representatives to serve on the 9 SANCA Provincial Structures are represented by the 3 (three) regional structures of Gauteng (referred to in section 5.1 & 6.2.1) as well as on the National Structure (referred to in section 5.1 of this constitution.)





6.2.1 SANCA members shall be divided into the nine Provinces of the Republic of South Africa into which they fall and shall be represented on the SANCA Provincial Structures. Forty percent (40%) of full members of SANCA National is situated in Gauteng. In order to ensure fair representation for these full members, Gauteng shall be divided into 3 (three) regions/provincial structures. This will bring the total of provincial structures to 11 structures.

6.2.2 Each Provincial Structure shall compose of:

- The Director/Head of Service and a minimum of one alternate staff member will represent each of the organisations with full membership.
- Two (2) volunteer members (one who will act as nominated alternate member) will represent each of the organisations with full membership.
- 6.2.3 All members of the provincial structures shall be entitled to vote for the above representative candidates.
- 6.2.4 The Provincial Structure shall have their own Domestic Rules and Regulations which shall comply with the provisions of this constitution.

6.2.5 Each Provincial Structure shall elect

- 1 (one) Director/Head of Service and alternate as staff member representatives to serve on the National Management Board (referred to hereunder).
- The volunteers (or alternates) from each of the local organizations with full membership also to serve as Representatives on the National Management Board.

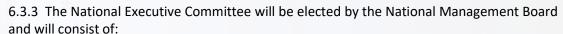
6.3 NATIONAL LEVEL:

6.3.1 A General Assembly of all SANCA members shall be held every second year (Article 12 of this constitution) This Biennial General Assembly will be the highest level of authority in SANCA National.

6.3.2 The National Management Board will consist of:

- One volunteer (or alternate) member for each of the full members as endorsed by the 11 Provincial Structures.
- Eleven (11) Directors/Heads of Service, one each democratically elected by each of the provincial structures as staff representatives of provincial structures.
- An Honorary Treasurer volunteer shall be appointed by the National Management Board. Such volunteer may also be co-opted from the volunteers of member organisations and will have full voting rights.
- The National Coordinator with voting rights
- Other staff members from the National Office on invitation as may be deemed necessary, up to a maximum of two (2) without voting rights.
- No Members of the National Management Board shall have a direct or indirect interest in or benefit from any contract which the management may conclude with any company. Declaration of conflict of interest should be presented and adhered to.
- A vacancy of a volunteer member or Director/Head of Service on the National Management Board will be filled by the involved local organization in the case of a volunteer member and the provincial structure in the case of a Director/Head of Service. It will be done by resolution adopted by at least two-thirds (2/3) of the member of such structure.





- SANCA Staff Member 1 (one) the National Coordinator.
- Three (3) Volunteers who will be the Chairperson, the Vice-chairperson & the Honorary Treasurer of the National Management Board.
- Staff representative elected from NMB directors represented.
- The office of an Executive Committee member shall be vacated if a member:
- o resigns; or
- o Becomes unfit and/or incapable of acting as such; or
- Would be disqualified, in terms of Section. 5.2.2 of this constitution
- Is removed by the Executive Committee, by resolution adopted by at least 3 members in office at that time. The Executive Committee shall not be obliged to furnish reasons for its decision/s regarding removal except to the member removed and to the National Management Board.
- Should a position on the Executive Committee fall vacant, the Executive Committee, by resolution adopted by at least 3 members in office at that time, may (and if the vacancy reduces the number of members to less than five [5], shall) co-opt a member/s to fill the vacancy/ies. The office of any person so co-opted as member of the Executive Committee shall lapse unless confirmed by resolution of members at the next the National Management Board meeting.
- 6.3.4 The National Office will be headed by an appointed National Coordinator, who together with the personnel also appointed by the Executive Committee will be responsible for the day to day running of that office.

7. AUTONOMY

A member organisation of SANCA National is regarded as fully autonomous up to the point that its actions may damage/harm the image of SANCA National and/or its members. In such instance the National Management Board, through the National Executive Committee, will intervene with remedial action in order to rectify the situation. Should such actions fail, the National Management Board may terminate the contract signed on commencement of full membership.

8. APPLICATION OF MEMBERS

Should an application for emerging and/or full membership be received as per membership policy but jeopardizes the area and/or survival of another SANCA affiliate, before an agreement is reached with the specific member on areas of operation and services, the SANCA Affiliate(s) in proximity of the applicant will be consulted.



9. REVIEW AND TERMINATION OF MEMBERSHIP

9.1 Membership review - All categories of membership will be reviewed in accordance with category specific procedures and criteria reviewed and approved at a Biennial General Assembly or at a National management Board Meeting.

- 9.2 The Executive Committee shall give notice of intention to terminate membership of a member organisation, giving reasons in writing to the organisation concerned. Thirty (30) days shall be allowed for representation and discussion before a motion to terminate such membership is tabled at a meeting of the National Management Board for final decision.
- 9.3 A full SANCA member organisation shall only terminate its membership to SANCA National following a resolution taken by at least a two-thirds majority vote of its Management Committee. A member organisation shall terminate membership by notice to the Provincial Structure for ratification by the National Management Board or its appointed Executive Committee. Such organization will be informed in writing that it shall cease forthwith the use of the SANCA National corporate name, logo and intellectual property (manuals, promotional materials, etc.) and not to benefit in any way from association with the corporate name and image of SANCA National.
- 9.4 The National Management Board/Executive Committee may also terminate membership on grounds of non-compliance to the membership criteria. The organization will be informed in writing that it shall cease forthwith to use the SANCA Corporate name and logo and to benefit in any way from association with the corporate name and image of SANCA National. This letter shall be delivered personally/electronically or sent by prepaid post to the last address provided by the member to SANCA National.
- 9.5 The Executive Committee may decide to implement remedial actions as alternative to termination of membership. Remedial action that shall comply with the following principles:
- · Change of membership to Mentee membership for a limited period with exact dates.
- A clear and formal agreement on expectations that needs to be met in the set period for remedial action.
- The involvement of the National Office and/or with the mentoring organization.
- Specific actions such as acting as an interim board and other actions can be taken as well as mentoring, to rectify the possible damage to the SANCA image/SANCA mentor's image.
- 9.6 The termination of full membership of a SANCA member organization will take effect from the date appearing on the notice of termination from the National Executive Committee.
- 9.7 A SANCA member organisation of whom full membership had been terminated may lodge an appeal to the National Management Board. Appeals must be supported by written motivation. The National Management Board may co-opt an independent individual or entity to investigate and make recommendations to the Board, all within thirty (30) days following the day of receipt of termination notice.
- 9.8 In the case of termination of full membership, the National Office through instruction from the Executive Committee will give notice to the Provincial Department Social Development; the Provincial Registrar for NPO's; advertised in a relevant local newspaper where the organization is situated as well notice to national funding agencies. This will be done after the above-mentioned thirty (30) days following the day of receipt of termination notice.





- Persisting in non-compliance to the policies approved by the National Management Board and not responding to any corrective recommendations from the National Management Board to improve the non-compliance.
- Not meeting the relevant criteria for membership during the review process and not responding within the given time frame to recommendations from the National Management Board to improve specific standards of governance and/or service delivery.
- Constant arrears in the payment of membership and/or National Fund Contribution for more than a year and without any positive response to the attempts of the National Management Board to support them in changing the situation.
- Any mismanagement/action damaging the image of SANCA as an organization, refusing any corrective recommendations and/or not responding to it.
- Persistent non-adhere to the legal obligations as applicable for companies and non-profit organizations.

10. POWERS AND FUNCTIONS

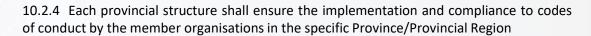
10.1 SANCA MEMBERS

- 10.1.1 Full Members shall have their own Constitution describing their powers and functions on local level which shall comply with the provisions of this Constitution.
- 10.1.2 These powers and functions will aim at the implementation of the vision, aims and objectives of this Constitution at local level.
- 10.1.3 Members shall use the branding symbols solely for the purpose of promoting SANCA services and any usage will be in accordance with the marketing policy. Members will not do anything to prejudice or damage the goodwill in the branding symbols or the reputation SANCA National.
- 10.1.4 If a member becomes aware of any infringement of the branding by any other party trading with symbols similar or identical to that of SANCA, the member shall immediately notify the National Office thereof;
- 10.1.5 The Members shall protect SANCA's intellectual property rights and maintain the common identity and reputation of the network to comply with quality specifications laid down in the relevant policies. This includes the responsibility to ensure that all personnel employed by the organization shall be properly trained and supervised.

10.2 SANCA PROVINCIAL STRUCTURES

- 10.2.1 The provincial structures shall be vested with the overall responsibility to fulfil the vision, aims and objectives of this Constitution
- 10.2.2 Each Province and the three (3) regions within the Gauteng Province through the provincial structure shall screen and endorse the nomination of the volunteer and alternate volunteer members who will represent each of the local organisations with full membership on the National Management Board.
- 10.2.3 Elections will take place bi-annually, coinciding with the Biennial General Assembly.





- 10.2.5 Each provincial structure shall oversee the implementation of standardised programmes and minimum norms and standards within member organisations.
- 10.2.6 Each province shall ensure the effective an efficient communication of relevant information to member organisations.
- 10.2.7 Each province shall ensure the effective and efficient liaison and communication between member organisations, stakeholders and relevant state departments.
- 10.2.8 Each provincial structure is entitled to make proposals and recommendations to the National Management Board on matters relevant to the line/core functions of SANCA National.
- 10.2.9 Each provincial structure is required to ensure the effective and efficient implementations of the actions contained in SANCA's National Strategic Action Plan where applicable.

10.3 THE NATIONAL MANAGEMENT BOARD

- 10.3.1 The National Management Board (NMB) shall promote the vision, aims and objectives, of SANCA on a national level through the functions as described in Art.3 of this constitution.
- 10.3.2 The National Management Board shall establish portfolio committees for each of these functions as described in Art. 5.3.5 of this constitution. The National Management Board shall appoint convenors to lead each of these Portfolio Committees.
- 10.3.3 The National Management Board will be responsible for
- Formulating strategy and provide direction for the promotion of the vision and all aims and objectives of SANCA National
- Be responsible for the governance of SANCA as a National Body.
- Ensure that good Corporate Governance frameworks are in place
- Be responsible for monitoring of members upholding the stipulations of this constitution
- Ensure adherence to all professional and statutory requirement
- 10.3.4 The National Management Board acts on behalf of SANCA National in respect of this Constitution.
- 10.3.5 The National Management Board shall have Domestic Rules and Regulations complying with the provisions of this constitution.
- 10.3.6 Any vacancy on the National Management Board of a member organisation shall be filled by a duly elected member from the same Province wherein such vacancy occurred.
- 10.3.7 The National Management Board shall be empowered to appoint or co-opt appropriate specialists and ad hoc or standing committees as and when required.



- 10.3.8 The National Management Board may co-operate or affiliate with an organisation which shares common objectives on behalf of SANCA National and may also enter into agreements which may be beneficial to SANCA nationally and internationally.
- 10.3.9 The National Management Board shall elect a National Executive Committee whose members to act on its behalf.
- 10.3.10 The term of office of the National Executive Committee will be 2 years, coinciding with the Biennial General Assembly.
- 10.3.11 The National Management Board shall consider and approve the budget for the National Office and National Fund as prepared by the National Executive Committee.
- 10.3.12 The National Management Board shall approve (appoint) the auditors of SANCA National.
- 10.3.13 The National Management Board shall meet twice (2) annually. Every second year the second meeting will coincide with the Biennial General Assembly.
- 10.3.14 The National Management Board shall implement procedures to ensure the monitoring of sound accountable financial management, as well as compliance to the Code of Conduct and Membership Criteria of SANCA by all its members
- 10.3.15 The National Management Board will assist the local organizations in establishing and maintaining their organizations by providing them with training, manuals, guidance, advice and mentorship for service delivery. The material, intellectual or in kind, shall at all times remain the property of SANCA National.

10.4 THE NATIONAL EXECUTIVE COMMITTEE

- 10.4.1 The Executive Committee as elected in 9.3.8 of this constitution, acts on behalf of the National Management Board.
- 10.4.2 The Executive Committee shall establish a National Office and on behalf of the National Management Board oversee the role of employer of the staff of the National Office in accordance with the policies determined by the National Management Board.
- 10.4.3 The Executive Committee may delegate any of its powers and functions in respect of personnel and administration and/or other particular matters to sub-committees or the National Coordinator.
- 10.4.4 The budget of the National Office shall be prepared by the Executive committee and the National Coordinator and shall be approved by the National Management Board before commencement of the financial year.
- 10.4.5 All monies received by the National Office shall be paid into a bank account and all payments for disbursements shall be authorised by the Chairperson and one other person who will be duly authorized by the National Management Board.



- 10.4.6 The Executive Committee is responsible for all contractual agreements, subject to the authorization of the National Management Board. It will be done according to Art. 13 of this Constitution and the financial policies approved by the National Management Board.
- 10.4.7 The Executive committee shall manage all assets according to Art. 13 of this Constitution and the financial policies approved by the National Management Board.
- 10.4.8 The Executive committee shall take decisions required for the day to day running of the National Office and national activities.
- 10.4.9 The Executive committee shall give full account of its decisions at every meeting of the National Management Board.
- 10.4.10 Should differences or conflict arise in or between any SANCA members or member organisations, such differences shall be resolved by way of negotiations or mediation at a local or provincial level. The Executive Committee shall make a ruling on the matter or a dispute may be declared upon which it will be handled according to Art. 16 of this constitution, which can include the use of arbitration to resolve the differences.
- 10.4.11 The decisions of the Executive Committee will be reflected through contents of minutes which shall be open for noting by the National Management Board.
- 10.4.12 The Executive Committee shall be entitled to prepare restricted minutes in respect of matters it deems necessary to ensure confidentiality.
- 10.4.13 A volunteer member/Director/Head of Service serving on the National Management Board may become unfit and/or incapable of acting as such a person, in terms of this Constitution, the NGO Act or equivalent legislation and may be removed by the Executive Committee, by resolution adopted by at least three-quarters (3/4) of its members in office. The Executive Committee shall not be obliged to furnish reasons for its decision/s regarding removal except to the member removed and to the Provincial and local structures involved. Such person will be replaced by a duly elected representative by the involved structure.
- 10.4.14 The Executive Committee will assist the National Directorate in the day to day running of SANCA National.
- 10.4.15 The Executive Committee will oversee the development of policies and procedures to ensure adherence to the standards of SANCA National.
- 10.4.16 The Executive Committee will further monitor and manage compliance to these standards, procedures and policies of SANCA.

10.5 THE NATIONAL OFFICE

10.5.1 The National Coordinator shall be the Executive Officer of SANCA. All operational duties of the National Office shall be performed by the National Coordinator and other appointed staff of the National Office in accordance with the vision, aims and objectives of SANCA as reflected in Article 2 of this Constitution.



- 10.5.2 The National Coordinator will be responsible for the minutes of the General Assembly, National Management Board, the Executive Committee and the Board of Convenors.
- 10.5.3 The National Coordinator coordinates organisational communication between all structures and on all levels of SANCA.
- 10.5.4 The National Coordinator and other appointed staff assist the Executive Committee in the monitoring of compliance to membership criteria, constitutional stipulations, approved policies and procedures.
- 10.5.5 Implement services according to their approved business plan.

10.6 THE DIRECTORS FORUM

10.6.1 The Directors Forum shall be for all Directors/Heads of Services.

10.6.2 The Directors Forum shall have the following functions

- Distribution of information
- Address managerial training needs of Directors/Heads of Services.
- · Support regarding challenges in managing their organisations

10.6.3 The Directors Forum shall make recommendations to SANCA National on abovementioned issues.

11. MEETINGS

11.1 SANCA LOCAL STRUCTURES

SANCA Local Structures will meet as determined by the local Board but at least quarterly to comply with the regulations of the NPO Act.

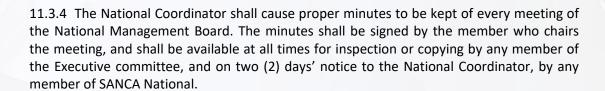
11.2 PROVINCIAL STRUCTURES

Each provincial structure shall meet as deemed necessary but at least twice a year.

11.3 THE NATIONAL MANAGEMENT BOARD

- 11.3.1 The National Management Board shall meet at least twice every calendar year.
- 11.3.2 A quorum at the meeting of the National Management Board shall consist of 50% + 1 (one) of the volunteer members of the National Management Board.
- 11.3.3 The National Coordinator on behalf of the Chairperson shall convene the meetings of the National Management Board for which written notice of meetings with agenda, venue and date shall be sent to all Board Members in each province at least two weeks before the meeting.





- 11.3.5 Decisions of the National Management Board shall be by consensus and only when consensus cannot be reached, shall the meeting resort to voting, the method by which shall be determined by the Chairperson. Each Board Member shall have one vote and in the event of an equal vote, the Chairperson shall exercise a casting vote in addition to his ordinary vote.
- 11.3.6 Each member of the National Management Board will be entitled to vote by proxy. The latter must be handed in to the National Coordinator prior to the commencement of the meeting.
- 11.3.7 The National Management Board may after due deliberation or at the written request or at least half of all the full members of SANCA National, convene a Special General Meeting of SANCA National by giving not less than one month's notice of such special meeting by Registered Mail to full members.

11.4 THE NATIONAL EXECUTIVE COMMITTEE

- 11.4.1 The National Coordinator shall convene meetings of the Executive Committee for which written notice of such meetings together with agenda, venue and dates shall be sent to all members and relevant staff at least two weeks before the meeting. Special or urgent meetings may be convened verbally at short notice.
- 11.4.2 The Executive Committee shall meet as often as deemed necessary, but not less than four times a year.
- 11.4.3 The National Coordinator shall cause proper minutes to be kept of every meeting of the Executive Committee which are to be confirmed (and signed by the member who chairs the meeting) at the next ensuing meeting and shall also provide for the safekeeping of such minutes and other records.
- 11.4.4 The minutes shall be available at all times for inspection or copying by any member of the Executive committee, and on two (2) days' notice to the National Coordinator, by any member of SANCA National.
- 11.4.5 Decisions of the Executive Committee shall be by consensus and only when consensus cannot be reached, shall the meeting resort to voting, the method by which shall be determined by the Chairperson.
- 11.4.6 Each member shall have one vote and in the event of an equal vote, the Chairperson shall exercise a casting vote in addition to his ordinary vote.
- 11.4.7 Notice of all meetings provided for in this Constitution, shall be delivered personally/electronically, or sent by prepaid post to the last address/fax number/email address provided by the member to SANCA National.
- 11.4.8 Notices shall be deemed to have been received seven (7) days after sending.





The Directors Forum will meet twice a year.

12 BIENNIAL GENERAL ASSEMBLY OF SANCA NATIONAL

- 12.1 SANCA National shall hold a General Assembly as determined by the National Management Board every second year, to which the following shall be invited:
- All Members of SANCA National
- The National Management Board
- The National Office
- · Honorary Life members
- Representatives of other organisations and authorities.

12.2 Purpose and procedure of the Biennial General Assembly:

- The purpose of the Biennial General Assembly shall be a joint assembly of all SANCA members and other interested parties in order to acquaint the Assembly with the activities of SANCA National and to discuss areas of mutual concern.
- The Biennial General Assembly shall also give consideration to matters involving the Vision, Aims, Objectives, Strategic Planning and Policy Directives and may also refer matters to the National Management Board for consideration.
- The procedures at, and agenda of the Assembly shall be determined by the National Management Board.

13. FINANCIAL RESPONSIBILITIES

As a registered NPO, SANCA National and its members shall adhere to the following legal obligations:

13.1 Fees

Fees refers to but are not limited to membership fees and the National Fund. Fees shall be determined by the National Management Board and shall be paid annually in advance

13.2 Bank Account

The Executive Committee shall open a bank account in the name of SANCA National with a registered Bank. The Executive Committee shall ensure that all monies received by SANCA National are deposited in the abovementioned bank account within 5 working days after receipt.

13.3 Signatures/Authorization

All cheques, promissory notes and other documents requiring authorisation signature on behalf of SANCA National shall be authorised/signed by the two (2) of the three (3) duly appointed signatories (as in Art. 12.10) from the Executive Committee.

13.4 Financial Year End

SANCA National's financial year end shall be: 31 March



13.5 Financial Records

The Executive Committee shall ensure that SANCA National keeps proper records and books of account which accurately reflect the affairs of SANCA National.

13.6 Annual Narrative Report and Financial Statements

The Executive Committee shall ensure the compilation and submission of an annual narrative report and Annual Audited Financial Statements within 3 months after the end of each financial year. The Annual Financial Statements shall be duly approved by the National Management Board.

13.7 The Director: Non-Profit Organizations

will be provided with the Annual Narrative Report and Financial Statements within 1 month after approval by the National Management Board.

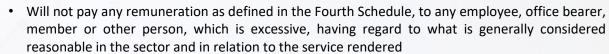
13.8 SANCA National shall apply to the Commissioner of the South African Revenue Service for exemption from appropriate taxes and duties.

13.9 Fundraiser

According to the Non-Profit Organisations Act, 1997: should services of a Fundraiser be retained for the collection of contributions, the expenses (remuneration and/or commission included) may not exceed 40% of the total turn-over of the collection.

13.10 In compliance with the provisions of the Income Tax Act, the provisions set out here shall bind SANCA National and qualify this Constitution. SANCA National shall:

- Conduct its public benefit activities in a non-profit manner.
- Submit to the Commissioner a copy of any amendment to this Constitution
- Will have at least three persons, who are not connected persons in relation to each other, to
 accept the fiduciary responsibility of the organisation and no other single person directly or
 indirectly controls the decision making powers relating to that organisation
- In the event of the Organisation investing funds, such funds shall be invested:
 - with a financial institution as defined in section 1 of the Financial Services Board Act, 1990 (Act No. 97 of 1990)
 - or in securities listed on a stock exchange as defined in section 1 of the Stock Exchanges Control Act, 1985 (Act No. 1 of 1985)
 - o or in such other prudent investments in financial instruments and assets as the Commissioner may determine after consultation with the Executive Officer of the Financial Services Board and the Director of Non-Profit Organisations
- Undertake activities that are integral and directly related to the sole objectives of SANCA National and are directed towards the recovery of cost, and which would not result in unfair competition in relation to taxable entities
- Shall not accept any donation which is revocable at the instance of the donor for reasons other
 than a material failure to conform to the designated purposes and conditions of such donation,
 including any misrepresentation with regard to the tax deductibility thereof in terms of section
 18A of the Income Tax Act; provided that a donor may not impose conditions which could
 enable such donor or any connected person in relation to such donor to derive any direct or
 indirect benefit from the application of such donation.
- Ensure not knowingly become a party to any transaction, operation or scheme of which the sole
 or main purpose is or was the reduction, postponement or avoidance of liability for any tax, duty
 or levy



- Will not economically benefit any person in a manner which is not consistent with its objects.
- Will comply with such reporting requirements as may be determined by the Commissioner of Revenue Services.
- Will not use its resources directly or indirectly to advance or oppose any political and/or non-political party.

14. AMENDMENT OR REPEAL OF THE CONSTITUTION

The Constitution may only be amended or repealed by a resolution passed by a vote of not less than a two-third majority of all full members of the National Management Board, provided that written notice of any proposed amendment or repeal, is received by the National Coordinator not later than at least 3 (three) months before the next meeting of the National Management Board. The National Coordinator shall circulate the written proposal to members of the National Management Board and to all full SANCA members who shall have the opportunity to debate and consult with each other at Provincial level before such proposal is included in the Agenda for discussion at the next meeting of the National Management Board. Each approved amendment to the Constitution shall be submitted to all SANCA Members by electronic mail and to the Director of Non-Profit Organisation, Department Social Development and Commissioner of Revenue Services.

15. INDEMNITY

15.1 Subject to the provisions of any relevant statute, members of the National Management Board and other office bearers shall be indemnified by SANCA National for all acts done by them in good faith on its behalf. It shall be the duty of SANCA National to pay all costs and expenses which any such person incurs or becomes liable for as a result of any contract entered into, or act done by him or her, in his or her said capacity, in the discharge, in good faith, of his or her duties on behalf of SANCA National.

15.2 Subject to the provisions of any relevant statute, no member of the National Management Board and or other office bearer of SANCA National shall be liable for the acts, receipts, negligence or defaults of any other member or office bearer, or for any loss, damage or expense suffered by SANCA National, which occurs in the execution of the duties of his or her office, unless it arises as a result of his or her dishonesty, or failure to exercise the degree of care, diligence and skill required by law.

16. DISPUTES

SANCA

16.1 In the event of a serious disagreement amongst the members of the National Management Board regarding the interpretation of this constitution then any five (5) members of SANCA National shall be entitled to declare a dispute. Such declaration shall be in writing, state the issue in dispute, and will be addressed to the Executive Committee.



- 16.2 The Executive Committee shall consider such declaration within two (2) weeks of receiving it. Should the Executive Committee not be able to resolve the dispute to the satisfaction of the member(s) declaring it, the dispute shall be referred either to a mediator or arbitrator.
- 16.3 Should the dispute be referred to a mediator, the member(s) declaring the dispute and the Executive Committee must agree on a suitable mediator and to the costs of such mediation. A mediator may recommend an appropriate resolution of the dispute.
- 16.4 In the absence of agreement regarding a mediator or should mediation not resolve the dispute, the dispute shall be referred to arbitration. The arbitrator shall be such suitably qualified person/s as the member(s) declaring the dispute and the Executive Committee may mutually agree. Alternatively, each of the parties shall be entitled to nominate one arbitrator, who shall act jointly with a third person to be nominated jointly by the respective nominees of the parties; on the basis that a majority decision of the appointed arbitrators shall be final and binding.
- 16.5 The arbitration shall be held on an informal basis, and the arbitrator shall have the power to determine the procedure to be adopted subject to principles of natural justice.
- 16.6 The arbitrator may base her/his award not only upon the applicable law but also upon the principles of equity and fairness.
- 16.7 The persons declaring the dispute and the Executive Committee, beforehand, may agree to share the costs of the arbitration. In the absence of such agreement the arbitrator shall decide which parties shall be liable for the costs.
- 16.8 The decision of the arbitrator shall be final and binding upon all parties and capable of being made an Order of Court on application by any of them.

17. DISSOLUTION OF SANCA NATIONAL

- 17.1 The organisation may only be dissolved by resolution adopted by at least two-thirds of the full members of SANCA National present (or represented by a written proxy nominating a full member attending the meeting to vote on their behalf) at a General Meeting convened for such purpose. Not less than one calendar month's notice shall be given of such a meeting and the notice convening the meeting shall clearly state that the question of dissolution of the organisation and disposal of its assets will be considered. Such notice will be sent by registered mail to all full members.
- 17.2 On dissolution of the organisation, the remaining assets must be transferred to –
- Any similar public benefit organisation, which has been approved in terms of section 30 of the Income Tax Act or to
- Any institution, board or body which is exempt from the payment of income tax in terms of section 10(1)(cA)(i) of the Income Tax Act, which has as its sole or principal object the carrying on of any public benefit activity, or



OPTED BY THE MEMBERS OF THE SOUTH AFRICAN NATIONAL COUNCIL ON ALCOHOLISM AND DRUG DEPENDENCE (SANCA) AT A BIENNIAL GENERAL MEETING HELD ON THIS 22nd DAY OF MAY 2024 AT LYNDHURST, JOHANNESBURG.

FULL NAME(S) AND SURNAME	POSITION ON THE SANCA NATIONAL EXCO	SIGNATURE



SANCA NATIONAL CONSTITUTIONAL CHANGES PRESENTED AT THE BGA ON THE 22nd OF MAY 2024

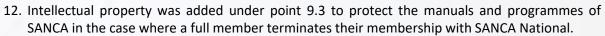
The Constitutional sub-committee of SANCA National has worked on the changes to the SANCA National Constitution for the last two years. The draft copies were distributed twice for comments, and we would like to acknowledge the inputs of everyone that were part of the process under the leadership of the chairperson, Rev Jannie Smith, our deputy chairperson, Mr Charles Ntsize, Mrs Marina de Lange, Mrs Clara Monnakgotla and Mrs Adrie Vermeulen.

Herewith follows a summary of the proposed changes to the SANCA National Constitution presented to the BGA on the 22nd of May 2024 for final adoption and approval:

- 1. The Name of the South African National Council on Alcoholism and Drug Dependence was not changed as previously indicated as it would have cost and operational implications in doing so not only for SANCA National Office, but for every SANCA Affiliate. (Refer to page 1)
- 2. The correct use of terminology was used to replaced "addiction" with "substance use disorders" throughout the document to keep in line with destignation people that use substances.
- 3. The vision was slightly changed to state that SANCA National is the leading organisation in the prevention and treatment of SUD under Point 2.1 of the document.
- 4. One additional objective was added under point 2.3 namely "to standardise all services provided by SANCA Affiliates".
- 5. The ad hoc committees or sub-committees was introduced under the Functions, point 3 replacing the Board of Conveners and the seven portfolio committees. These committees will be overseen by the SANCA National EXCO under the SANCA National Office (SNO). This was due to the dwindling numbers serving on the portfolio committees and the lack of progress made with some of the portfolio committees. The business plans of the portfolios will be incorporated into these sub-committees for more progress as consultants will be used for this purpose.
- 6. Point 5 on membership of SANCA included criteria and levels of membership. It included all types of registered treatment centres to apply for membership to increase the footprint and bargaining power as a group. Each level of membership has a description of the types of services offered by an organisation that qualifies them for three levels of membership, namely level 1 (Point 5.1.1) for In-patient, Out-patient or Daycare treatment centres with detoxification and withdrawal management services and providing psychological and psychiatric care to service users. Level 2 (Point 5.1.2) focusses on Community-based or Out-patient treatment centres or halfway houses without medical services and provision of preventative and community services. Level 3 (point 5.1.3 and 5.2) is for mentee organisations that has the same vision and objectives as SANCA National but is still an emerging organisation.
- These mentee organisations will be required to be mentored by a level 1 SANCA Affiliate or by SANCA National with cost implications under point 5.2.1.
- 8. If a full membership is non-compliant, they may receive a level 3 membership and be mentored for an agreed period to assist to rectify the situation. This is described under 5.2.2.
- 9. The declaration of a conflict of interest was added under 6.3.2 bullet point 6.
- 10. The portfolio committees were removed under point 6.3.5 as well as the Board of Conveners under point 6.3.6.
- 11. The heading of Point 8 was changed from Protection of members to Application of members. The SANCA National Membership and Affiliation Policy was added as well as the opinion of full members in close proximity of the new applicant before a decision is reached.

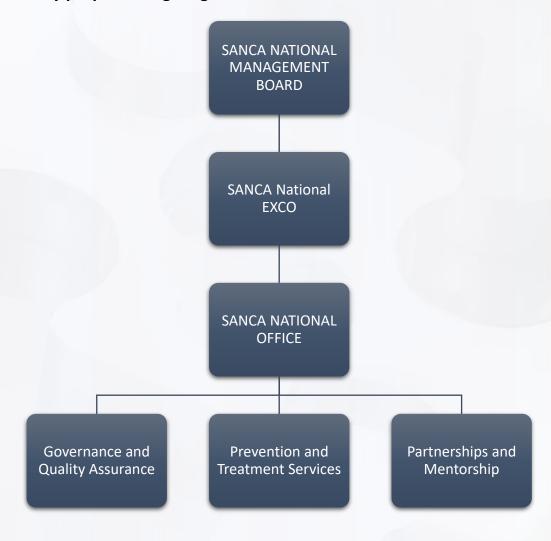


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- 13. A section 9.5 was added to address remedial actions that can be taken by the SANCA National EXCO with a SANCA Member.
- 14. Under Power and Function the heading under point 10.1 was changed from SANCA Local/Full Members to only "SANCA Members".
- 15. The BOC was removed under point 10.5 and point 11.5 as well as the Portfolio committees under point 10.6 as ad hoc committees will be overseen by SANCA National EXCO.

The newly proposed Organogram:





COMMUNITY DEVELOPMENT PORTFOLIO COMMITTEE





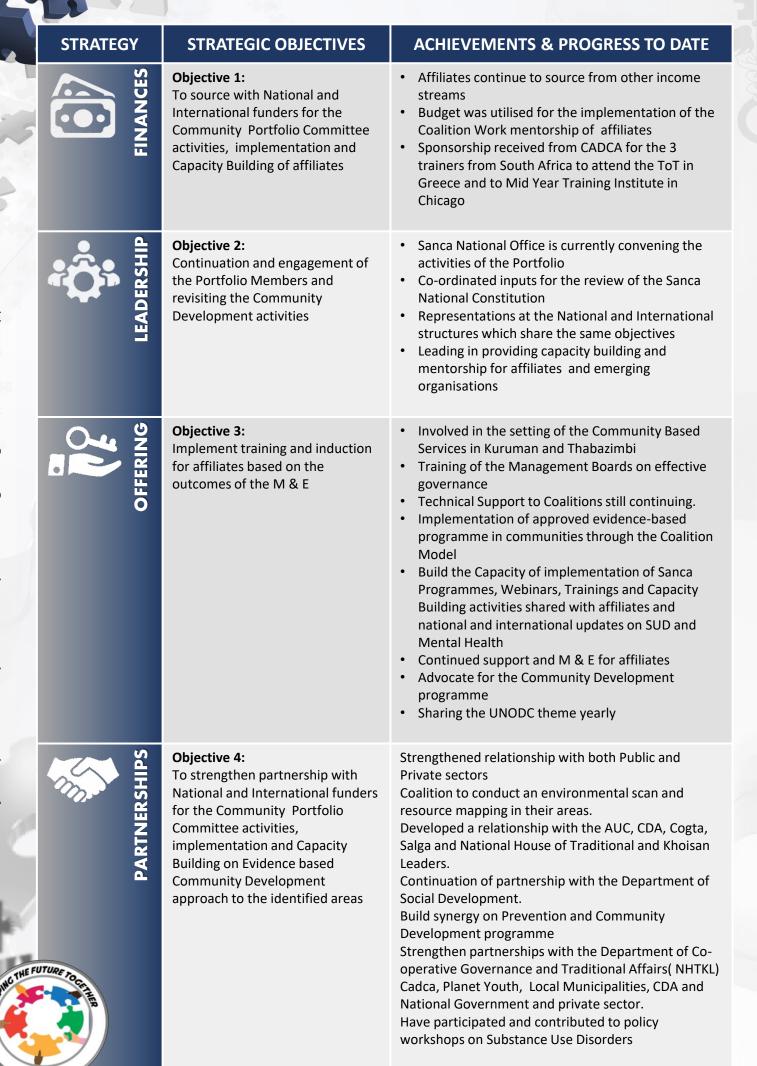
Introduction

This report reflects on the achievements and challenges experienced by the Community Development Portfolio and we are thankful to the members who contributed to the work of the Portfolio.

Committee Members

Clara Monnakgotla (Convener)	SANCA National Office
Suzette Nel	Sanca Greater Heidelberg
Magriet Botha	Sanca Vaal Triangle
Thembi Makhubo	Sanca Witbank
Terrence Makananisa	Sanca Central Rand
Frazer Masombuka	Sanca Horizon Clinic





STRATEGY	STRATEGIC OBJECTIVES	ACHIEVEMENTS & PROGRESS TO DATE
IMPACT	Objective 5: To develop and implement a community data collection database	 Requested inputs and the plan to develop and implement a community data collection database is in process. Review and M & E tool and add the Community Development Services. Post Community Development updates and activities on the website Training of Core Teams and Management Board is still continuing

OUTSTANDING MATTERS & CHALLENGES

- Funding
- Increase the capacity of Coalitions and partnership with National structure
- Strengthen all Management Boards on Effective Governance
- Data base on Community Development

APPRECIATION

- Sanca National Management Board & Exco
- Sanca National Office Team
- Community Development Portfolio Members
- Affiliates and Colleagues
- Community Anti Drug Coalitions
- All the Partners, Funders and Sponsors







































































HUMAN RESOURCE PORTFOLIO COMMITTEE





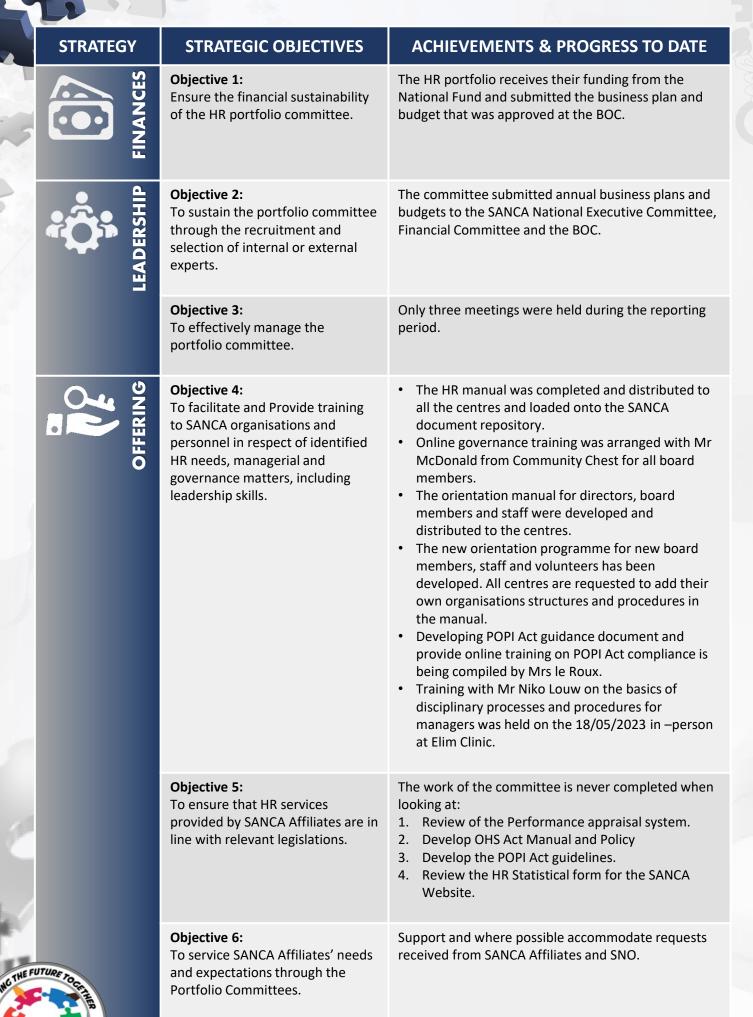
Introduction

The Human Resource committee consist out of only three members, but some work has been completed with the assistance of Mr Niko Louw, the labour consultant assisting SANCA National and the committee members.

Committee Members

Adrie Vermeulen (Convener)	SANCA National Office	
Mrs. Louina le Roux	SANCA Elim Clinic	
Mr. Terrence Makananisa	SANCA Central Rand	



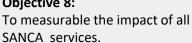


STRATEGY Objective 7: To utilise the National bargaining power to negotiate, influence and motivate the needs of the SANCA Affiliates. **Objective 8:**

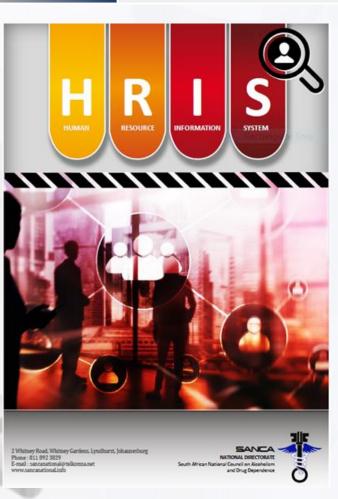
STRATEGIC OBJECTIVES

ACHIEVEMENTS & PROGRESS TO DATE

The plan for the future involves getting special rates as a group for a national contract or agreement with a Labour company with special rates.



The HR database needs urgent attention to align it with the POPI Act and the information on the professional workforce will be shared in Annual reports published on the HR data.







PREVENTION PORTFOLIO COMMITTEE





Introduction

The SANCA Prevention portfolio committee is proud to present the progress made for the period 1 April 2022 to 31 March 2024. Prevention is recognised as a science eventually after many years' of lobbing. The Universal Prevention Curriculum of Colombo Plan as well as the INEP Plus of ISSUP Global have assisted with this. The Addiction 2023 Online conference further supported this notion as the first day was dedicated to evidence-based prevention practices and approaches.

Committee Members

Adrie Vermeulen (Convener)	SANCA National Office
Suzette Nel	SANCA Heidelberg
Denise de Beer	SANCA George
Codi van der Merwe	SANCA Elim Clinic
Golide Ndlela	SANCA PMB
Nanette Minnaar	Programme Developer (Consultant)



V	STRATEGY	STRATEGIC OBJECTIVES	ACHIEVEMENTS & PROGRESS TO DATE
	FINANCES	Objective 1: Increase income for prevention services as an extra income stream	 Advocate on a national level for prevention funding and NDSD to prioritise prevention. Develop a costing structure for prevention and awareness services and MOU for the consultants.
	LEADERSHIP	Objective 2: Governance of the portfolio committee	 Submit annual business plan and budget to BOC was completed on the 12/03/2024. Submit feedback reports during NMB and BGA meetings. Recruiting of new members through formal request to directors to nominate staff members and representative from each Province by approaching the provincial Rep. Review the prevention policy and include Inhouse consultancy.
	OFFERING	Objective 3: Standardisation of prevention services within SANCA to ensure quality programmes and provide a service to affiliates.	 Various prevention programmes made available to centres, i.e. Shatterproof, Can You Hear me now, Boogie Woogie. Two programmes reviewed and approved for SANCA CEC called RAYS. INEP Plus training to be rolled out in 2024. UPC training attended online and in person in April 2024. Ten SANCA staff members were sponsored by NDSD. The Addiction 2023 Online conference focussed on the 28th of June 2023 only on prevention and very good feedback was received. The I-CAN Early Intervention programme was developed and 17 SANCA Centres were trained in this programme.
	PARTNERSHIPS	Objective 4: National bargaining power used by trusted representatives and they will communicate with partners.	Different international and national partners contributed to the programme of the AC 2023 online Conference.
HE F	IMPACT	Objective 5: The recognition of SANCA as a household name and to measure the impact of prevention services	 Marketing strategy for prevention services as more cost-effective and create work opportunities. Statistical data to show how many people we have reached. Develop pre-and post-test with prevention programmes and process of feedback to schools on behavioural changes, knowledge levels and personal growth.

MARKETING PORTFOLIO COMMITTEE





Introduction

While the importance of social media has increased and available resources have reduced, the pandemic has added new challenges to the efficient marketing of our services. This prompted a return to basics by the Marketing portfolio committee in order to find the most effective marketing strategies and procedures for achieving the portfolio's goals.

Committee Members

Roger Weimann (Convener)	SANCA Central Eastern Cape
Adrie Vermeulen	SANCA National Office
Me. Thembi Msane	SANCA National training coordinator
Me. Marietjie Landsberg	SANCA Aurora



STRATEGY	STRATEGIC OBJECTIVES	ACHIEVEMENTS & PROGRESS TO DATE
FINANCES	Objective 1: Ensure the financial sustainability of the marketing portfolio committee.	The marketing portfolio received funding from the national fund. Only a fraction of the funds were utilized for the marketing portfolio.
LEADERSHIP	Objective 2: To effectively manage the portfolio committee.	 Submit annual business plan and budget to BOC Submit feedback reports during NMB and BGA meetings. Convene quarterly meetings
OFFERING	Objective 3: To Standardise brand building across all SANCA Organisations.	 Launched 2019 – ongoing The portfolio needs to revise and implement M&E Tool to access non-compliance
	Objective 4: To assist SANCA Affiliates' marketing needs and expectations through the Portfolio Committees	Support and where possible accommodate requests received from SANCA Affiliates and SNO. Online Campaigns: Go Mild not Wild (twice a year – April & December) Ocsober KYH (SANCA week) Movember Human Rights Month FASD Overdose Awareness Month World No Tobacco Day World No Alcohol Day International Day against Drug Abuse and Illicit Trafficking The SANCA National Website is continually updated with new information as it is received.
PARTNERSHIPS	Objective 5: APF 2023	New partnerships formed with Addiction 2023 Practitioners Forum
FUTURE TO CHARLES	Objective 6: To recognise and identify SANCA National as the leader in the field	The hosting & marketing of the Addiction 2023 Practitioners Forum and being present at different International and National webinars, meetings and Advisory committees ensure that SANCA is better Known

TRAINING PORTFOLIO COMMITTEE





Introduction

The capacity building of SANCA is one of the main aims of the committee to ensure sustainability of the SANCA National Office and local SANCA's. The purpose of the committee is to formalise the business income generating arm of SANCA as part of the sustainability strategy for the organization, called FLOPI (Financial sustainability, Leadership, Offering, Partnerships and Impact).

The committee further identified three main objectives:

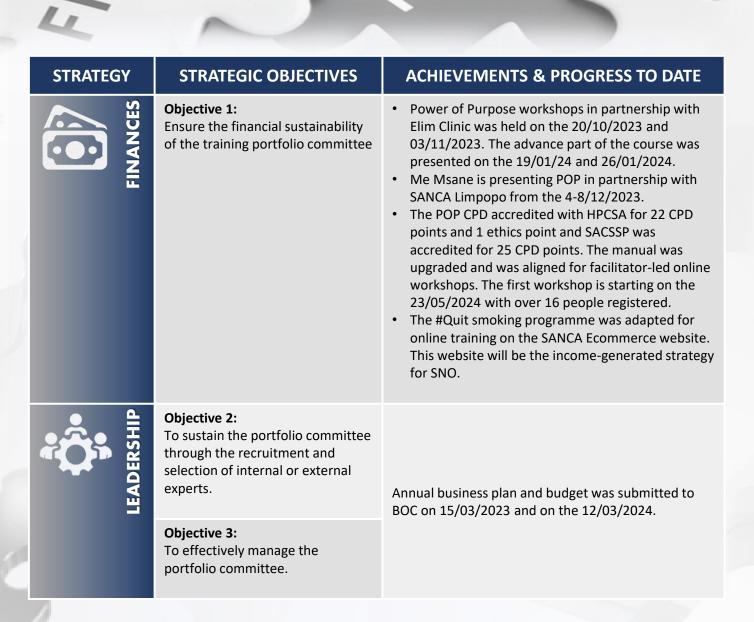
- 1. Capacity building of SANCA Members to provide workplace interventions to manage SUD in the workplace settings.
- 2. The offering of the CPD accredited training courses online as well as the #Quit Smoking Programme.
- 3. Coordinate the Directors Forum meetings.

Committee Members

Adrie Vermeulen (Convener)	SANCA National Office
Me. Thembi Msane	SANCA National training coordinator
Mrs. Nanette Minnaar	Programme developer (consultant)
Mrs Amanda Swart	Wedge Gardens
Nonhlanhla Dlamini	SANCA PMB









STRATEGIC OBJECTIVES

ACHIEVEMENTS & PROGRESS TO DATE



DFFERING

Objective 4:To Standardised service delivery across all SANCA Organisations.

Objective 5:

To ensure quality services are provided by SANCA Affiliates.

Objective 6:

To service SANCA Affiliates' needs and expectations through the Portfolio Committees.

- "The Butterfly effect" workshop held at the Director's Forum on motivating themselves and staff members on the 4th of September 2022.
- "Healing Trauma" individual and group work programme developed and piloted with SANCA CEC in Scenery Park from 25-26 August. Pilot the circle dialogue in Scenery Park on 27th of August.
- Director's Forum team building exercise done in person with Dr Luck on the 17/05/2023. February 2023 to discuss upcoming projects and open channels of communication.
- The directors were trained during a one-day workshop on dealing with disciplinary processes and procedures during a very practical workshop with Niko Louw, a labour lawyer in May 2023.
- Creative minds workshops developed to empower and upskill therapeutic staff, but only presented one due to staff shortages at the National office.
- I-CAN training provided to 21 SANCA Centres over the two years. The project was implemented with a third contract from funding generated from Aware.org as an Early intervention programme.
 Over 1000 high school learners have participated in the programme at 46 secondary schools.
- I-CAN Early intervention programme provided online debriefing sessions to all facilitators of the programme and received online training videos and materials for the implementation of the programme from 16/08/2023 to 09/11/2023.
- The Sesame Foundation capacitated staff of SANCA Vaal and SANCA Thusong to implement the Learnto-Play parenting programme that came to an end in September 2023.
- INEP Plus course was enrolled by Ms Vermeulen, Ms Monnakgotla and Miss Msane from the 15/09/2023 to 13/12/2023 as part of ISSUP SA Chapter and will be master trainers to implement the course in South Africa.
- The ARCH study will provide training to Gauteng clinics and SANCA Aurora from the 28— 29/11/2023 at Elim clinic by ITTC on SBIRT.
- The Universal Prevention Curriculum online training is starting on the 21/11/2023 to the 21/12/2023 with all SANCA Centres. This is funded by NDSD and in-person trainings expected next year from Colombo Plan. The in-person training was presented in April 2024 to over 12 SANCA staff members.
- Addiction 2023 Online Conference completed and CPD certificates provided.





STRATEGIC OBJECTIVES

Objective 7:

To utilise the National bargaining power to negotiate, influence and motivate the needs of the SANCA Affiliates.

ACHIEVEMENTS & PROGRESS TO DATE

- External training opportunities communicated to all centres.
- Addiction Practitioners Forum- 1-2 July 2022 SACSSP CPD points 8,5 and HPCSA CPD 11 points.
- Addiction Online Conference 28-29 June 2023 hosted and 8 CPD points received from SACSSP and 13 from HPCSA.
- Mpact wellness days were presented at various sites.
- Awareness and prevention smoking cessation programme was developed and implemented for SANCA Witbank for a local mine.
- Awareness and prevention smoking cessation programme was developed, but not utilized at the moment. A partnership with CANSA could assist to market the programme. The programme has been adjusted for Online training and a demonstration was presented.

Objective 8:

To ensure that trusted representatives are credible, knowledgably on the structure, policies and stance of SANCA.

MOU developed between SNO and SANCA Affiliates for specific projects such as DGMT and the Aware.org project submitted.



Objective 9:

To recognise and identify SANCA National as the leader in the field.

All training materials and manuals are in the process to be uploaded onto the One drive system.

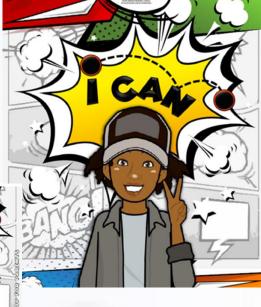
Objective 10:

To measurable the impact of all SANCA treatment services.











THE COMMITTEE IS PLANNING ON THE FOLLOWING ACTIVITIES

- 1. Guidelines for costing structures to be developed.
- 2. Develop an online wellness day package for corporates and training of SANCA Affiliates. (Rights to use programme).
- 3. Develop a series of refresher training sessions with SANCA of directors/head of services in Workplace interventions (Ukuphepha and SWITCH).
- 4. Peer support model training for people in recovery. (Recovery coaches)
- 5. Maintain and strengthen the Director's Forum by conducting training based on a training needs audit (Arrange speaker on fundraising).
- 6. Revise the overall training policy.
- 7. Compile a list of master trainers.

GRATITUDE AND WORD OF THANKS

- We would like to thank the committee members, Mrs Amanda Swart (Wedge Gardens);
 Nonhlanhla Dlamini (SANCA PMB); Me Thembi Msane; and Mrs Vermeulen for their support of the activities of the SANCA Training committee.
- We also want to welcome Mrs Minnaar to the SANCA training academy team since the beginning of 2024. Thank you, Nanette, for the updating of the training programmes and assisting with the training requests and programme development needs. Furthermore, for the project management of the very challenging I-CAN programme.



TREATMENT PORTFOLIO COMMITTEE





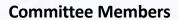
Introduction

The SANCA Treatment portfolio committee is well represented as it is the core business of SANCA centres. The Unity is especially beneficial for this committee as on an annual basis, negotiations with the medical schemes are important for the survival of the In-patient centres.

There have been many achievements, but also challenges during the last two years such as the intensifying of harm reduction; the type of substance used and its effect on mental health of service users; the lack of support for hospital detoxification services and mental health services; and the funding crisis in Gauteng, Western Cape and in KZN, all effects service delivery.

This report provides information on the achievements as well as statistical information for the period 1 April 2022 to 31 March 2024.



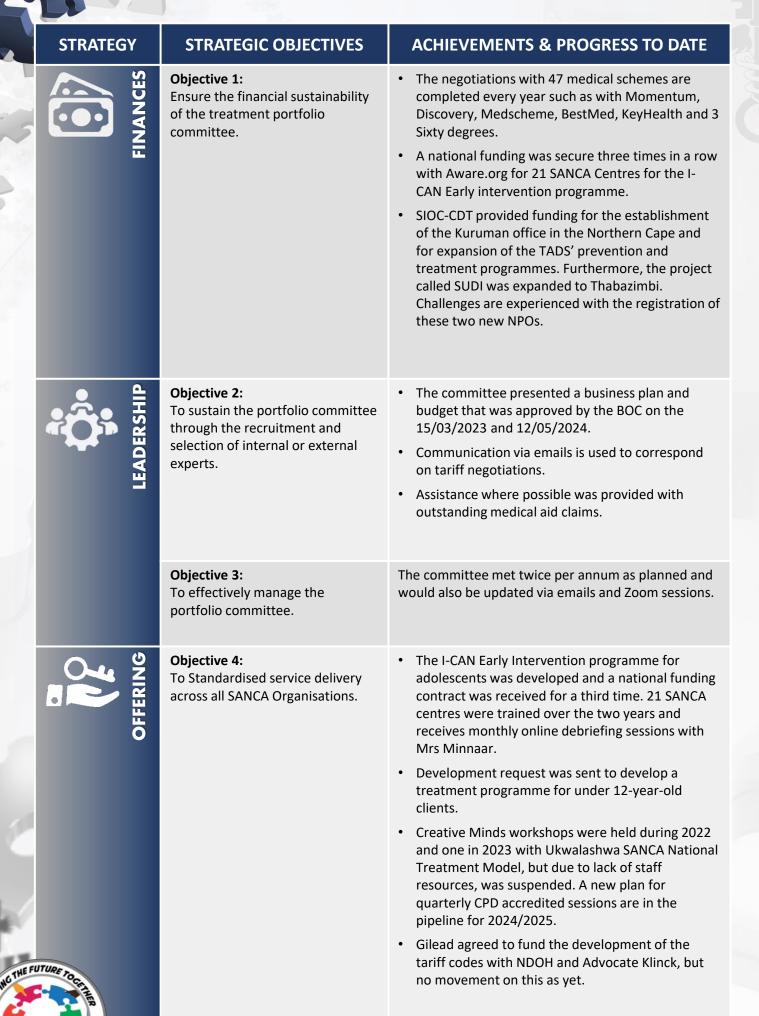


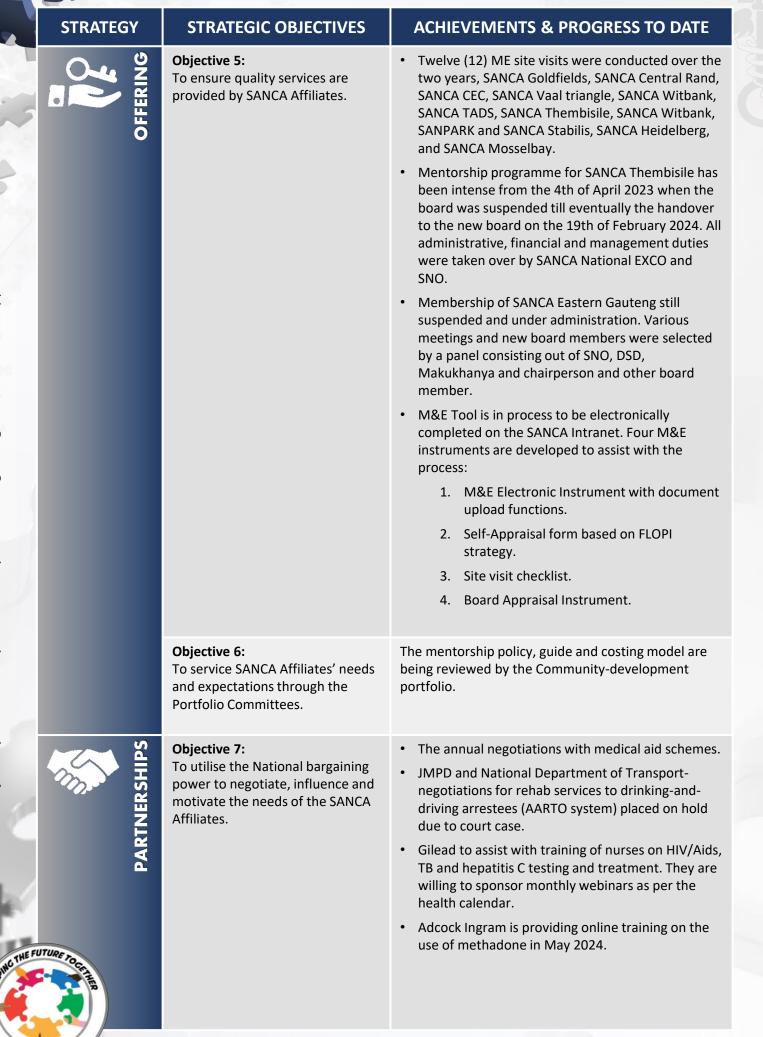
The treatment portfolio is well representation by 14 SANCA members and consists out of:

Rev. Jannie Smith	National chairperson
Me. Marietjie Landsberg	SANCA Aurora
Mrs. Sandra Pretorius	SANCA Horizon
Mrs. Shahida Kazie	SANCA Nishtara
Mrs. Fathima Hussain	SANCA Durban
Mrs. Annaleen van Staden	SANPARK
Mrs. Marina Erasmus	SANCA Lowveld
Mrs. Celeste du Preez	SANCA Pretoria
Mr. Roger Weimann	SANCA CEC
Mrs. Adel Grobbelaar	Wedge Gardens
Mrs. Liezle Hartman	Stabilis
Mrs. Veni Govender	Elim Clinic
Mr. Johannes Janse van Rensburg	Ramot
Mrs. Theresa Rossouw	Toevlug
Mrs Adrie Vermeulen	Convener (SNO)









STRATEGY	STRATEGIC OBJECTIVES	ACHIEVEMENTS & PROGRESS TO DATE
PARTNERSHIPS	Objective 8: To ensure that trusted representatives are credible, knowledgably on the structure, policies and stance of SANCA.	 Attending webinars, meetings and Advisory committees. ISSUP SA Chapter- Stigma webinar co-hosted. Gilead- Hepatitis C testing and treatment, training for SANCA Nurses. Mirror conferences presented on the link between SUD and mental health in March; May 2023 and in March 2024.
	Objective 9: To communicate with all SANCA partners for accountability and transparency.	All training opportunities are shared with all the centres.
IMPACT	Objective 10: To recognise and identify SANCA National as the leader in the field.	 Addiction Conference 2023 was successfully completed. Marketing and advertisement through press releases and interviews with media partners. Participation in webinars and consultation meetings.
	Objective 11: To measurable the impact of all SANCA treatment services.	Two SANCA National statistical reports were completed for the period 2021/2022 and 2022/2023 and distributed to all centres. The data analysis was done by Prof Wim Roestenburg from the data received from the SANCA database. The new report will be available in July 2024.

SUMMARY OF PRELIMINARY FINDINGS OF SANCA NATIONAL TREATMENT DATA FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024

SANCA National has 27 SANCA affiliates that contribute weekly and daily to the National database.

These statistics are reflecting the admissions of outpatients and inpatients of the reporting period 1 April 2023 to 31 March 2024. The SACENDU, Red Flag system will be introduced from the next financial year where all statistics will be submitted.

Disclaimer: the full statistical report will be available after July 2024. Herewith are just some preliminary findings:

1. Admission Rate

SANCA treated 10,045 service users over the one-year period, and it was a 10% decrease from the previous year where 12,380 admissions were recorded. Some explanations were that the C-verge system of DSD was launched and did not pull through to the SANCA system. The two new clinics have not contributed to the stats and will do so once settled.



SUMMARY OF PRELIMINARY FINDINGS OF SANCA NATIONAL TREATMENT DATA FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024

2. Profile of Admissions

- The male female ration is like last year with 84% of admissions identified as male and 16% as female.
- The age group between 12-17 years of age contributed to 30% of all admissions; age group 18 to 35 years of age, 41% and adults only 29%. This is an indication that SANCA National is a youth organisation as 71% of the service users are youth.
- The treatment services were provided to 75% African service users; 15% coloured service users; 9% white service users and 1% Asian service users.

3. Primary Substance of Choice

The four main substances of choice recorded during admissions were 36% cannabis users; 24% alcohol users; 13% methamphetamine (TIK) users and 10% nayope users.

GRATITUDE AND WORD OF THANKS

The achievements of the treatment portfolio were remarkable during the last two years and in line with the strategic objectives. This could not have been achieved alone.

- Our gratitude goes out to Rev. Jannie Smith and Dr. Johann van Zyl with the medical aid negotiations and steering the SANCA towards financial sustainability.
- Our sincere appreciation to Rev. Smith for the monitoring and evaluation visits to all the Centres. Your leadership and wisdom have strengthened the SANCA brand and mentored and inspired the SANCA centres.
- Thank you Mr Chrales Ntsize, the deputy chairperson and Rev Smith for visiting the local SANCA Boards and guiding the mentorship process with your negotiation and conflict resolution skills.
- To all the portfolio committee members, thank you for volunteering your time and sharing your expertise.
- To all the directors for ensuring that treatment programmes are provided of the highest quality under very difficult circumstances.





RESEARCH PORTFOLIO COMMITTEE





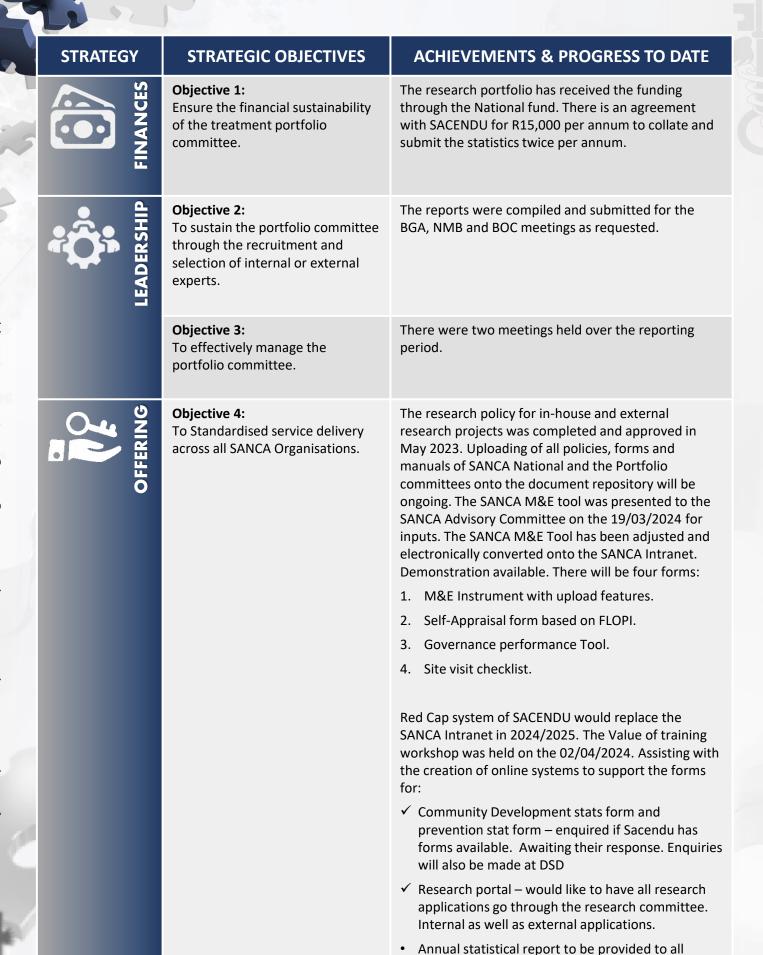
Introduction

The Research portfolio has dedicated themselves to collect and distribute data from the treatment centres. This portfolio is mainly focussed on the measurement of impact of services that is part of the FLOPI strategy. This report reflects the progress made towards the strategic objectives for the period 1 April 2022 to 31 March 2024.

Committee Members

Adel Grobbelaar (Convener)	Wedge Gardens
Adrie Vermeulen	SANCA National Office
Mr. John Oliveira	Consultant
Me Nokwanda Nokwe-Msizi	SANCA George

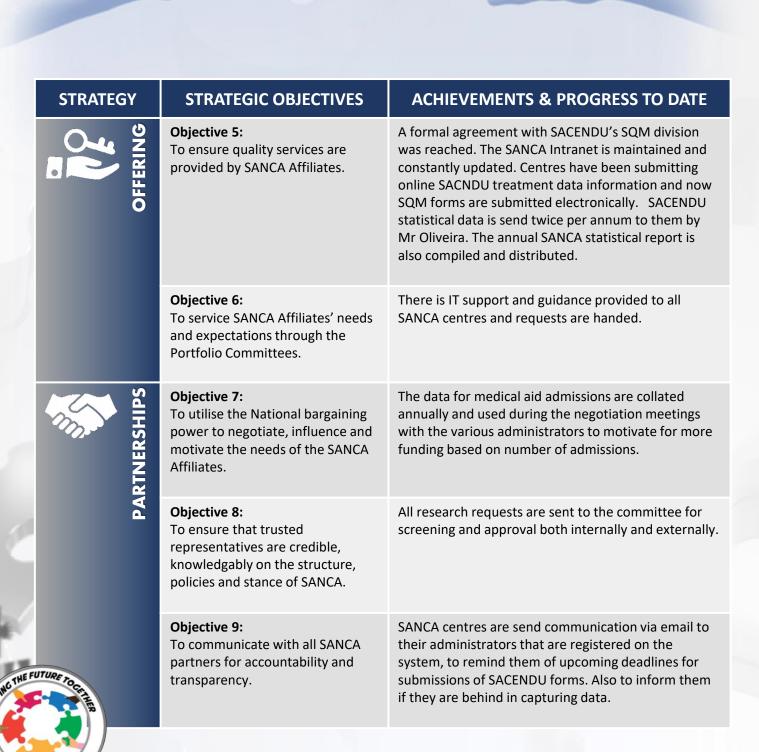


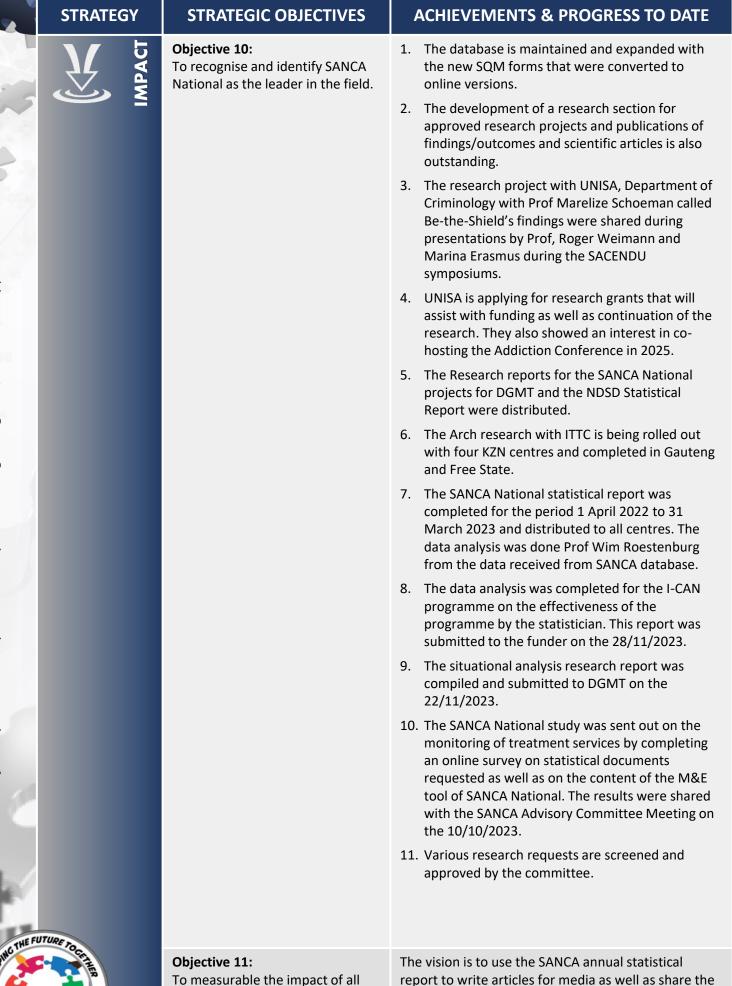


SANCA's.

data.

Website and technical support for submission of





impact of the SANCA services.

SANCA services.







Marina de Lange xx



Louina le Roux













































SANCA VAAL TRIANGLE













SANCA LOWVELD











SANCA LOWVELD













SANCA PRETORIA





SANCA SANPARK



















SANCA SANPARK









SANCA SANPARK



SANCA SASOLBURG





ELIM CLINIC







SANCA WITBANK









